

For Office Use Only
____ Proof of Ownership
____ Lease Agreement
Completed By: _____

# RESIDENTIAL APPLICATION FOR SERVICE

Please print all information below.

Cut-On/Transfer Date: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Subdivision Name & Lot #: \_\_\_\_\_

Landlord Name & Phone (if leasing): \_\_\_\_\_

**DEPOSIT – RENTERS ONLY:** A \$50.00 deposit is required at the time of this application **if you are renting or leasing**. Please make your check payable to the City of Cumming. This deposit will not bear interest and will be deposited into the general fund account of the City of Cumming. If you plan to move from this location, it is **YOUR RESPONSIBILITY** to notify the City of Cumming Department of Utilities of the day that you are vacating the premises. Your service will be terminated and your meter will be read on that day. A final bill will be generated and sent to you during the next billing cycle. The \$50.00 deposit will be applied to the final bill. Please provide the Department of Utilities with a forwarding address so that the final bill and/or refund will be mailed to the proper person.

**Senior Citizens:** If you provide the Department of Utilities with proof of your age and if you qualify (age 62 or older), you will receive a discount on the water portion only of your utility bill. If you have questions regarding the City’s Senior Citizen discount, please request a current water, sewer, and garbage rate chart from the Department of Utilities.

**Delinquent Bill and Returned Check Policy:** If you fail to pay your utility bill and the bill is 60 days past due, your service will be disconnected **without notice**. In order to have your service restored, you must pay your account balance in full and the City’s reconnection charge of \$40.00. It is the City’s policy to terminate service without notice in response to all returned checks. A service charge of \$25.00 plus the \$40.00 reconnection fee will be charged for all returned checks.

***Be advised that failure on your part to receive a utility bill does not excuse non-payment. In all cases, non-payment will result in termination of service without notice.***

**I HAVE READ, UNDERSTOOD AND AGREED TO THE ABOVE TERMS:**

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

CITY OF CUMMING • DEPARTMENT OF UTILITIES • 100 MAIN STREET • CUMMING, GEORGIA 30040  
TELEPHONE (770) 781-2020 • FACSIMILE (678) 455-1248 • [www.cummingutilities.com](http://www.cummingutilities.com)

**In order to complete this request**  
**A copy of your Drivers License or Photo ID and Proof of Ownership or Lease Agreement**  
**will need to be attached**