

City of Cumming

Cumming Fairgrounds

Maintenance Laborer

General Nature of Work

Semi-skilled manual labor providing basic maintenance functions in the operation and upkeep of Cumming Fairgrounds facilities. Duties are performed under the general supervision of the Fairgrounds Director. Employee supervises Maintenance Laborers and Seasonal Workers involved in maintenance work. Work involves responsibility for the safe and efficient use of various hand and power tools and assorted light equipment, such as lawnmowers and tractors, used in the upkeep of Fairgrounds and Fairgrounds' facilities.

Examples of Work

- Responsible for set-up and clean-up for all events held at Cumming Fairgrounds.
- Plants, fertilizes and mows grass.
- Cleans and maintains Fairgrounds' restrooms, bleachers, barn and all other Fairgrounds' buildings.
- Collects trash and maintains trash barrels.
- Responsible for renovation and upkeep of Heritage Village.
- Operates tractors, trucks, mowers and various grounds keeping equipment.
- Performs maintenance on general equipment (picnic tables, ramps, bleachers, benches, staging, etc.).
- Performs minor maintenance and service on assigned equipment; reports major mechanical and other defects to supervisor for proper attention.
- Performs minor maintenance on electrical and plumbing service.
- Supervises work of maintenance laborers and seasonal workers involved in maintenance work.
- Assists in maintenance of Mary Alice Park as needed.
- Performs related duties as required.

Necessary Knowledge, Skills and Abilities

- General all around maintenance, mechanical, and machinery knowledge.
- Ability to acquire some skill in the use of equipment and tools used in the area of assignment.
- Ability to understand and follow instructions.
- Skill in the use of equipment necessary to particular activities.
- Ability to perform assigned duties under adverse weather conditions.

- Ability to give clear and concise directions.
- Ability to deal tactfully with the public.

Desirable Education, Training and Experience

Any combination of training and/or experience which provides the required knowledge, skills and abilities. Possession of a Georgia operator's license (CDL preferred).

Minimum Physical Requirements

Must be able to exert up to 100 pounds of force occasionally and up to 50 pounds of force frequently. Physical demand requirements are at levels of those for very heavy work.

This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer without notice as the needs of the employer and/or requirements of the job change.

FSLA Status: Non-Exempt