

**City of Cumming  
Work Session Agenda  
July 2, 2019**

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
  - A. Regular Meeting of June 18, 2019
  - B. Executive Session Meeting of June 18, 2019
- VI. Acknowledgements, Proclamations, Resolutions, etc.- None
- VII. Old Business
  - A. Add-on: Lynwood Properties PUD**
- VIII. New Business
  - A. Administration
    - 1. Tree City USA Program- Nancy Lovingood (Information Only)
    - 2. Promotional Video
    - 3. Amendment to Smoking Ordinance
    - 4. Add-on: Starting Salary Range for Police Department**
  - B. Streets
    - 1. Report of Bids- Pine Lake Drive Sidewalk
  - C. Utilities
    - 1. Report of Bids-Kelly Mill Creek Sanitary Sewer Replacement and Stream Restoration
- IX. Announcements
  - A. Upcoming Events
    - 1. July 4<sup>th</sup> Celebration: Steam Engine Parade, 10 a.m.; Fairgrounds Festival, 10 a.m. to 10 p.m.; Red, White & Rock Music Fest, 1-11 p.m.; Fireworks at 9:30 p.m.
- X. Executive Session (If needed)
- XI. Adjourn.

**CITY OF CUMMING  
COUNCIL MINUTES  
WORK SESSION  
JULY 2, 2019**

**I.** There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, July 2, 2019, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

**II. Invocation:** Mayor Brumbalow asked Mr. Shad Faulkner to deliver the invocation.

**III. Pledge to the Flag.** Mayor Brumbalow led everyone in the Pledge to the American Flag.

**IV. Consider Agenda for Adoption** Mayor Brumbalow requested to add to the agenda under **VII. Old Business: A. Lynwood Properties PUD** and **VIII. New Business: Item A-4. Starting Salary Range for Police Department.** A motion was made by Linda Ledbetter, and seconded by Chad Crane, and unanimously passed to amend the agenda to add the items requested by Mayor Brumbalow and adopt the remainder of the agenda as presented.

**V. Consider for adoption the following meeting minutes: A. Regular Meeting of May 21, 2019:** A motion was made by Lewis Ledbetter, seconded by Chad Crane, and unanimously passed to approve the minutes of the Regular Meeting of June 18, 2019 as presented.

**B. Executive Session Meeting of June 18, 2019:** A motion was made by Lewis Ledbetter, seconded by Linda Ledbetter, and unanimously passed to approve the minutes of the Executive Session Meeting of June 18, 2019 as presented.

**VI. Acknowledgements, Proclamations, Resolutions, etc. A. Acknowledgement-None**

**VII. Old Business – Add-on: A. Lynwood Properties PUD -** A motion was made by Lewis Ledbetter and seconded by Chad Crane to postpone any action on this PUD until the July 16, 2019 Regular Council Meeting. The motion carried 4-0 with Councilman Christopher Light recused.

**VIII. New Business A. Administration 1. Tree City USA Program- Nancy**

**Lovingood (Information Only)** Ms. Lovingood provided information on the benefits of becoming a Tree City USA.

**2. Promotional Video** Public Information Assistant, Crystal Ledford presented a summary on the three proposals they received on the production of a short three-minute promotional video, centered on the theme “Small town heart; big city spirit”. It was their recommendation to go with MTech ProMedia. A motion was made by Jason Evans, seconded by Christopher Light, and unanimously passed to award the proposal for the production of a promotional video to MTech ProMedia for \$9,900.00.

**3. Amendment to Smoking Ordinance** Assistant City Attorney Molly Anderson presented an amendment to the City of Cumming Smoking Ordinance with a preamble as follows: **AN ORDINANCE OF THE CITY OF CUMMING, A GEORGIA MUNICIPAL CORPORATION, TO AMEND THE CITY OF CUMMING SMOKING ORDINANCE; TO PROVIDE FOR LIMITED EXCEPTIONS TO THE PROHIBITION ON SMOKING; TO PROVIDE FOR SEVERABILITY, TO PROVIDE FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.**

A motion was made by Jason Evans, seconded by Chad Crane, and unanimously passed to adopt the amendment to the City of Cumming Smoking Ordinance.

**4. Add-on: Starting Salary Range for Cumming Police Department City**

Administrator Phil Higgins presented proposed starting salaries for the Cumming Police Department taking in consideration years of previous service as a certified officer. After a brief discussion, a motion was made by Christopher Light, seconded by Chad Crane, and unanimously passed to approve the proposed starting salary range (see attached schedule) for the Cumming Police Department to be effective July 11, 2019.

**B. Street 1. Report of Bids- Pine Lake Drive Sidewalk** City Administrator Phil Higgins explained that four bids were received for the extension of sidewalk on Pine Lake Drive from its current location at Pine Lake and Hickory Ridge to the end of the City Limits. The bids ranged from \$252,906.50 to \$189,055.00. This will be funded by SPLOST VII. A motion was made by Christopher Light, seconded by Chad Crane, and unanimously passed to award the bid to Construction 57 for the low bid of \$189,055.00.

**C. Utilities 1. Report of Bids- Kelly Mill Creek Sanitary Sewer Replacement and Stream Restoration** Mr. Andy Lovejoy, the City’s Utility Engineer explained that the Department of Utilities advertised for bids for the Kelly Mill Creek Sanitary Sewer Replacement and Stream Restoration Project and received three bids. The bids ranged from \$3,483,953.49 to \$4,287,413.60. The Department of Utilities recommends accepting the low bid from North Georgia Pipeline, Inc. A motion was made by Jason Evans, seconded by Lewis Ledbetter, and unanimously passed to award the bid for the Kelly Mill Creek Sanitary Sewer Replacement and Stream Restoration to North Georgia Pipeline, Inc. for \$3,483,953.49. Andy Lovejoy added that the Notice to Proceed would be issued on Monday, August 5, 2019.

**IX. Announcements**

A. Upcoming Events

1. July 4<sup>th</sup> Celebration: Steam Engine Parade, 10 a.m.; Fairgrounds Festival, 10 a.m. to 10 p.m.; Red, White & Rock Music Fest, 1-11 p.m.; Fireworks at 9:30 p.m.

**X. Executive Session** Mayor Brumbalow stated there was a need to have Executive Session to discuss personnel and pending litigation. A motion was made by Linda Ledbetter and seconded by Chad Crane to recess into Executive Session. The motion carried 4-0 with Christopher Light absent. After Executive Session, a motion was made by Linda Ledbetter, seconded by Chad Crane, and unanimously passed to open the regular meeting.

**XI. Adjournment:** A motion was made by Christopher Light and seconded by Lewis Ledbetter to adjourn the meeting.

**Approved this 16<sup>th</sup> day of July, 2019.**

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**Mayor**

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**Councilmember**

**Councilmember**

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**Councilmember**

**Councilmember**

**Attest:**

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**City Clerk**

**Councilmember**