

**City of Cumming  
Work Session Agenda  
March 3, 2020**

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
  - A. Regular Council Meeting of February 18, 2020
- VI. Acknowledgements, Proclamations, Resolutions, etc.-None
- VII. Old Business
- VIII. New Business
  - A. Administration
    - 1. Election Day 2020
    - 2. Road Abandonment Resolution
    - 3. 2020 Insurance Renewal- Property and Causality
  - B. Planning and Zoning
    - 1. Rezoning- Central Forsyth Properties (Public Hearing)
    - 2. Vehicle Delivery Ordinance (Information only)
  - C. Fairgrounds
    - 1. FCHS Cross Country at Mary Alice Park
  - D. Utilities
    - 1. Report of Bids- Truck for Water Distribution
    - 2. Request to advertise for RFP- P-5 Parkshore Wastewater Pump Station
- IX. Announcements
- X. Executive Session (If needed)
- XI. Adjourn.

**CITY OF CUMMING  
COUNCIL MINUTES  
WORK SESSION  
March 3, 2020**

**I.** There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, March 3, 2020, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

**II. Invocation:** Mayor Brumbalow asked Mr. Phil Higgins to deliver the invocation.

**III. Pledge to the Flag.** Mayor Brumbalow led everyone in the Pledge to the American Flag.

**IV. Consider Agenda for Adoption-** Mayor Brumbalow requested to add under **VI. Acknowledgement, Proclamation, Resolutions, etc. A. National Beta Club Week Proclamation.** A motion was made by Linda Ledbetter, seconded by Chad Crane, and unanimously passed to amend the agenda as requested by Mayor Brumbalow and adopt the remainder of the agenda as presented.

**V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of February 18, 2020:** A motion was made by Chad Crane, seconded by Jason Evans, and unanimously passed to approve the minutes of the Regular Council Meeting of February 18, 2020 as presented.

**VI. Acknowledgements, Proclamations, Resolutions, etc. A. National Beta Club Week Proclamation:** Mayor Brumbalow read aloud and presented members of the Global Leadership Academy for Homeschoolers Beta Club a proclamation proclaiming the week of March 2- 6, 2020 as National Beta Club Week in the City of Cumming, Georgia.

**VII. Old Business- None**

**VIII. New Business A. Administration 1. Election Day 2020:** City Administrator Phil Higgins explained that the General Election is scheduled for November 3, 2020. This will conflict with the scheduled November Work Session. I recommend to change the date of the November Work Session to Wednesday, November 4<sup>th</sup>, 2020 stated Higgins. A motion was made by Jason Evans, seconded by Christopher Light, and unanimously passed to change the date for the November Work Session to Wednesday, November 4, 2020.

**2. Road Abandonment Resolution (Information Only)** City Attorney Kevin Tallant explained that Northside Hospital, Inc. has requested that all the existing right-of-way located within Horseshoe Court identified as 1.358 acres lying in Land Lots 225, 280, and 281 of the Second District, 1<sup>st</sup> Section of Forsyth County, Georgia, be abandoned pursuant to plans to be approved by the appropriate city officers. The City of Cumming, Georgia paid nothing for the subject property when acquired, has not expended money on the right-of-way related to the maintenance thereof, and any value is deemed to be less than \$75,000.00. This Resolution of Road Abandonment for 1.358 acres of right-of-way on Horseshoe Court will be addressed at the March 17, 2020 regular Council meeting.

**3. 2020 Insurance Renewal- Property and Causality** Gail Petree of Apex Insurance Services presented the Mayor and City Council a summary of quotes received for the renewal of the City's Insurance Policies for the period April 1, 2020 through March 31, 2021. Quotes were received from Travelers, Trident and GIRMA. After going over the pros and cons of each carrier, Travelers was recommended as the best choice. A motion was made by Christopher Light, seconded by Chad Crane, and unanimously passed to authorize the renewal of the City's Insurance through Travelers Insurance for a total of \$261,751.00. Gail also recommended looking into Inmate Medical Coverage for the Police Department, which is a line of coverage that Travelers does not write. Mayor Brumbalow requested Gail to have a quote on the Inmate Medical Coverage for the March 17, 2020 regular Council Meeting.

**B. Planning & Zoning 1. Rezoning- Central Forsyth Properties (Public Hearing)**

Planning Director Scott Morgan read into record the following staff report: *Due to potential procedural concerns, and in compliance with our Zoning Ordinance and State law, the City of Cumming has initiated rezoning 55.60 acres, more or less, from a combination of Restricted Industrial (M-1) and Highway Business (HB) to Planned Unit Development (PUD), for the purpose of allowing a mixed-use project.*

*This proposed rezoning is in conformance with the City's Future Land Use Plan (Mixed Use).*

*The Planning Commission held a public hearing on February 18, 2020 and, after receiving no comments, voted unanimously to rezone the property PUD, with the same*

*conditions as previously approved by the City Council on November 6, 2019*

*(enclosures).*

A motion was made by Chad Crane and seconded by Jason Evans to open the public hearing. The motion carried 4-0 with Councilman Christopher Light recused. No one spoke concerning the PUD. A motion was made by Linda Ledbetter and seconded by Joey Cochran to close the public hearing. The motion carried 4-0 with Councilman Christopher Light recused. A motion was made by Linda Ledbetter and seconded by Chad Crane to approve the City-initiated rezoning of 55.6 acres on Veterans Memorial Boulevard, Atlanta Road and Meadow Drive with the conditions previously approved on November 6, 2019. The motion carried 4-0 with Councilman Christopher Light recused.

**2. Vehicle Delivery Ordinance (Information Only)** City Attorney Kevin Tallant presented an ordinance with the preamble as follows: **AN ORDINANCE OF THE CITY OF CUMMING, GEORGIA TO REGULATE THE SAFE DELIVERY OF AND UNLOADING OF VEHICLES FROM A TRAFFIC SAFETY STANDPOINT, TO PROVIDE FOR THE REMOVAL OF VEHICLES; TO PROVIDE FOR ENFORCEMENT; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.** This ordinance will be discussed at the March 17, 2020 regular Council Meeting.

**C. Fairgrounds – 1. FCHS Cross County at Mary Alice Park-** City Administrator Phil Higgins explained that the City had been contacted by the FCHS Cross Country Team Booster Club requesting to use Mary Alice Park as a practice facility without paying the parking charge. The Boosters propose that in exchange for waiving the parking fee, the Cross-Country Team would conduct a community project where they clean up and maintain the trail, as well as other areas within the park. The City would require the Board of Education to add the City as a secondary insured on their insurance and waivers required to be signed by all participants. A motion was made by Linda Ledbetter, seconded by Joey Cochran, and unanimously passed to approve the use of Mary Alice Park as practice facility for the FCHS Cross Country Team, waiving the parking fee in exchange for the team participating in the community project.

**D. Utilities 1. Report of Bids- Truck for Water Distribution:** The Department of Utilities had requested bids on a F-150 or 1500 4 x 4 double cab pickup truck. The bids

ranged from \$27,971.00 to \$ 38,999.00. The truck was budgeted in the 2020 budget for the Distribution and Collection Division Shop. The department of Utilities recommends accepting the low bid from John Megel Chevrolet in Dawsonville, GA. A motion was made by Christopher Light, seconded by Joey Cochran, and unanimously passed to authorize the Department of Utilities to purchase the 2020 Chevrolet 1500 4 x 4 double cab pickup truck from John Megel Chevrolet for the low bid of \$27,971.00.

**2. Request to advertise for RFP- P-5 Parkshore Wastewater Pump Station:** The Department of Utilities requested to advertise for proposals (RFPs) for the P-5 Parkshore Wastewater Pump Station. Jon Heard explained that the system will be utilized to provide sewer to the newly annexed property along Turner Road and other properties along Marketplace Boulevard. A motion was made by Christopher Light, seconded by Chad Crane, and unanimously passed to authorize the Department of Utilities to advertise for proposals (RFPs) for the P-5 Parkshore Wastewater Pump Station.

**IX. Announcements-none**

**X. Executive Session** Mayor Brumbalow stated there a need to have Executive Session to discuss the sale or purchase of real property. A motion was made by Linda Ledbetter, seconded by Christopher Light, and unanimously passed to recess into executive session. After a brief executive session, a motion was made by Chad Crane, seconded by Christopher Light, and unanimously passed to reopen the regular meeting.

**XI. Adjournment:** A motion was made by Linda Ledbetter, seconded by Christopher Light to adjourn the meeting.

**Approved this 17th day of March, 2020.**

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**Mayor**

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**Councilmember**

**Councilmember**

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**Councilmember**

**Councilmember**

**Attest:**

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**City Clerk**

**Councilmember**