

**City of Cumming**  
**Work Session Agenda**  
**May 5, 2020**

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
  - A. Regular Council Meeting of April 21, 2020
  - B. Executive Session Meeting of April 21, 2020
- VI. Acknowledgements, Proclamations, Resolutions, etc.
  - A. National Day of Prayer- May 7, 2020
- VII. Old Business
- VIII. New Business
  - A. City Center
    - 1. Report of RFP Results- City Center Parking Deck
    - 2. Request to Approve Change Orders- City Center Site Work
  - B. Police
    - 1. Request to Purchase Electronic Warrant Exchange Software
- IX. Announcements
- X. Executive Session (If needed)
- XI. Adjourn.

**CITY OF CUMMING  
COUNCIL MINUTES  
WORK SESSION  
May 5, 2020**

**I.** There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, May 5, 2020, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present with the exception of Christopher Light. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

**II. Invocation:** Mayor Brumbalow asked Mr. Phil Higgins to deliver the invocation.

**III. Pledge to the Flag.** Mayor Brumbalow led everyone in the Pledge to the American Flag.

**IV. Consider Agenda for Adoption-** A motion was made by Joey Cochran and seconded by Linda Ledbetter to adopt the agenda as presented. The motion carried 4-0 with Christopher Light absent.

**V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of April 21, 2020:** A motion was made by Joey Cochran and seconded by Jason Evans to approve the minutes of the Regular Council Meeting of April 21, 2020 as presented. The motion carried 4-0 with Christopher Light absent.

**B. Executive Session Minutes of April 21, 2020:** A motion was made by Joey Cochran and seconded by Jason Evans to approve the Executive Session minutes of April 21, 2020. The motion carried 4-0 with Christopher Light absent.

**VI. Acknowledgements, Proclamations, Resolutions, etc. A. National Day of Prayer- May 7, 2020:** Mayor Brumbalow presented a proclamation proclaiming the 7<sup>th</sup> day of May, 2020 as Day of Prayer in the City of Cumming, Georgia. He stated that he would read the proclamation on Thursday at the prayer service.

**VII. Old Business- None**

**VIII. New Business A. City Center 1. Report of RFP Results- City Center Parking Deck:** City Administrator Phil Higgins explained that three companies submitted proposals on the Parking Deck structure at the Cumming City Center. The three companies that submitted qualified proposals were: Atlanta Structural Concrete, Tindall Construction and Metromont. They were asked to submit an alternate bid for bricking three sides of the

structure. After consulting with the City's General Contractor, Beltan Properties, it is our recommendation to approve the Alt 1 proposal from Metromont. A motion was made by Joey Cochran and seconded by Jason Evans to accept Alt 1 from Metromont in the amount of \$3,325,962.00. The motion carried 4-0 with Christopher Light absent.

**2. Request to Approve Change Orders- City Center Site Work** City Administrator Phil Higgins explained that Vertical Earth, the City Center Site Work contractor, requests two change orders. The first one involves the excess of usable soil. Instead of hauling the dirt to our landfill site our engineer is proposing that we haul the soil to an area on the site where we know we will have a shortage of soil. While the estimated total is \$323,750.00 to excavate, transport, place and compact this soil, the savings of not having to purchase additional soil from another source could be as high as \$500,000.00. A motion was made by Jason Evans and seconded by Joey Cochran to approve this change order. The motion carried 4-0 with Christopher Light absent.

The second change order requested is regarding the crushing and placement of rock on the site. The City Center site contains a great amount of rock that is not usable. The cost to excavate and remove this stone could be significant plus the fact that we will be needing suitable sized stone to build base and drainage. Vertical Earth has the ability and the equipment to crush the stone on site to a size that we can stockpile for future use. The approximate cost would be \$335,920.00. Mr. Alan Neal, project engineer, explained that this could potentially and significantly reduce the cost of the project. A motion was made by Jason Evans and seconded by Joey Cochran to approve the second change order requested by Vertical Earth. The motion carried 4-0 with Christopher Light absent.

**B. Police 1. Request to Purchase Electronic Warrant Exchange Software-** Chief of Police David Marsh requested to purchase a license for the software which would allow our officers to secure a search and/or arrest warrant with a magistrate judge. The judges will not sign paper warrants in person and the computer program must be used to obtain a warrant. Currently, our officers have to borrow a Sheriff's Office computer in order to get a search and/or arrest warrant and this license would allow us to set up a terminal at the Cumming Police Department. The only approved program in Forsyth County for connecting with a Magistrate Judge is called EWI (Electronic Warrant Exchange) from Palatine Technology. The program license can be purchased in two ways:

**OPTION A:**

- 1. Purchase the license for \$2,450.00.**
- 2. Purchase the signature pad and camera kit for \$295.00**
- 3. Pay a yearly license fee of \$1,295.00.**

*Or*

**OPTION B:**

- 1. Sign up for a \$175.00 monthly fee that will be paid twice per year which breaks out to \$1,050.00 twice per year, every year.**
- 2. Purchase the signature pad and camera kit for \$295.00.**

A motion was made by Chad Crane and seconded by Joey Cochran to authorize the Cumming Police to purchase the Electronic Warrant Exchange Software using the first option to purchase the license. The motion carried 4-0 with Christopher Light absent.

**IX. Announcements-none**

**X. Executive Session** Mayor Brumbalow stated there a need to have Executive Session to discuss the sale or purchase of real property. A motion was made by Linda Ledbetter and seconded by Jason Evans to recess into executive session. The motion carried 4-0 with Christopher Light absent.

After a brief executive session, a motion was made by Chad Crane, seconded by Jason Evans, and unanimously passed to reopen the regular meeting. Councilman Christopher Light attended the Executive Session and re-joined the council for the remainder of the meeting.

A motion was made by Christopher Light, seconded by Chad Crane, and unanimously passed to transfer 0.4 acres of City Center property to the Downtown Development Authority in order to complete entrance and other beautification projects.

A motion was made by Jason Evans, seconded by Christopher Light, and unanimously passed to authorize Mayor Brumbalow to execute a boundary line agreement at Pine Lake Drive and Canton Highway to re-align the intersection.

**XI. Adjournment:** A motion was made by Chad Crane and seconded by Christopher Light to adjourn the meeting.

**Approved this 19th day of May, 2020.**

---

**Mayor**

---

**Councilmember**

**Councilmember**

---

**Councilmember**

**Councilmember**

**Attest:**

---

**City Clerk**

**Councilmember**