

City of Cumming
Department of Utilities
Distribution and Collection Division
Sewer Line Crew Member

This position requires manual labor in the installation, maintenance, repair, jetting, CCTV videoing, and general upkeep of the City's Wastewater Collection and Water Distribution Systems. It also requires that you are in the ON-CALL rotation for after-hours and weekend calls. Duties are performed under the direct supervision of the Sewer Line Crew Leader.

EXAMPLES OF WORK

- Mows and clears sewer line, force main and other sewer system easement areas.
- Locates and avoids damage to other underground utilities.
Taps sewer lines and installs sewer lateral connections.
Repairs leaking or broken sewer lines.
Clears sewer line clogs. Responds to sewer line issues after hours and on weekends.
- Records preventive maintenance events in the preventive maintenance/inventory program on the computer. Inputs additional or new equipment and infrastructure into the preventive maintenance program as required. Records activities such as but not limited to repairing water lines, setting water meters, repairing fire hydrants and meters, jetting sewer lines, videoing sewer lines, mowing city rights-of-way, maintaining sewer manholes, repairing equipment, new equipment installed, and tracking of inventory items used and inventory quantity in stock. Utilization of current technology such as mobile tablets, cell phones, laptops, and desktop computers are used to accomplish these tasks.
- Relocating existing sewer lines that are in conflict with proposed lines and other projects according to approved engineering plans.
- Maintains inventory of supplies on service trucks and assists in maintaining an accurate warehouse inventory.
- Inspects residential and commercial sewer taps when requested to do so.
- Generates, maintains, and submits all required paperwork to the Sewer Line Crew Leader.
- Maintains all equipment assigned. This includes but is not limited to, maintaining vehicles, machinery, and all tools according to manufacturer's recommendations.

- Assists Utility Inspectors as needed.
- Complies with all safety rules, regulations, and requirements of the City of Cumming and the Distribution and Collection Division.
- Maintains good public relations with water and sewer customers.
- Completes other duties as assigned.

NECESSARY KNOWLEDGE AND SKILLS

- Ability to learn and understand Wastewater Collection Systems.
- Ability to learn and understand the parts and materials used in a Wastewater Collection System.
- Ability to learn to read and understand plans and blueprints.
- Ability to operate and maintain a variety of digging and boring machinery and other related construction tools and equipment.
- Good communication skills both written and oral. This includes the ability to communicate effectively with other employees, engineers, surveyors, developers, property owners, contractors, subcontractors, and the general public.
- Ability to follow directions given by superiors.
- Ability to operate under limited supervision.

DESIRED EDUCATION, TRAINING, AND EXPERIENCE

Graduation from a standard high school, vocational school, or willingness to obtain GED. Valid Georgia Driver's License. Ability to obtain Georgia Wastewater Collection License within 12 months of hire date.

Minimum Physical Requirements

Must be able to exert up to 100 pounds of force occasionally and up to 50 pounds of force frequently. Physical demand requirements are at levels of those for very heavy work.

FSLA Status: Non-Exempt

Classification: Entry Level

This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer without notice as the needs of the employer and/or requirements of the job change.