

**City of Cumming**  
**Work Session Agenda**  
**July 7, 2020**

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
  - A. Regular Meeting of June 16, 2020
- VI. Acknowledgements, Proclamations, Resolutions, etc.
- VII. Old Business
  - A. Administration
    - 1. 2019 Audit Report
- VIII. New Business
  - A. City Center
    - 1. Monument Sign- Hickory Ridge
    - 2. **Add-on: City Center Site Work**
  - B. Utilities
    - 1. Results of RFP- Rebel Road Water Line Replacement
    - 2. Amendment to Right of Way Ordinance
- IX. Announcements
- X. Executive Session (If needed)
- XI. Adjourn.

**CITY OF CUMMING  
COUNCIL MINUTES  
WORK SESSION  
June 2, 2020**

**I.** There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, July 7, 2020, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present with the exception of Christopher Light and Chad Crane. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

**II. Invocation:** Mayor Brumbalow asked Mr. Phil Higgins to deliver the invocation.

**III. Pledge to the Flag.** Mayor Brumbalow led everyone in the Pledge to the American Flag.

**IV. Consider Agenda for Adoption-** Mayor Brumbalow requested to add under New Business, A. City Center, 2. City Center Site Work. A motion was made by Joey Cochran and seconded by Jason Evans to add the item requested by Mayor Brumbalow and adopt the remainder of the agenda as presented. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

**V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of June 16, 2020:** A motion was made by Jason Evans and seconded by Joey Cochran to approve the minutes of the Regular Council Meeting of June 16, 2020 as presented. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

**VI. Acknowledgements, Proclamations, Resolutions, etc.**

**VII. Old Business- A. Administrative 1. 2019 Audit Report** Mr. Charles Cole of the City's independent auditing firm of LeRoy, Cole and Stephens, LLC presented the Mayor and City Council an overview of the City of Cumming's annual audit for the year ending 12/31/19. A motion was made by Jason Evans and seconded by Joey Cochran to accept the audit report for the year ended 12/31/19 as presented by the independent auditing firm of Leroy, Cole and Stephens. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

**VIII. New Business A. City Center: 1. Monument Sign- Hickory Ridge** City Administrator Phil Higgins requested the approval of the City Council to refurbish the intersection of Pine Lake Drive and Canton Highway. The Hickory Ridge HOA conveyed

this property to the City. In exchange, the City desires to improve the look of the intersection since it will serve as the main entrance to the City Center. The needed improvements will include a new stone monument sign with a small retaining wall, light grading, lighting and landscaping. We have attained quotes from contractors that we have used in the past for similar work and the associated costs are as follows:

1. Stone work \$25,421.00
2. Sign \$2,775.00
3. Landscaping \$9,750.00
4. Lighting \$2,320 for a total of \$40,266.00.

Before the vote, Councilman Jason Evans stated he would recuse from voting. A motion was made by Linda Ledbetter and seconded by Joey Cochran to authorize up to \$40,266.00 for the upgrade of the Hickory Ridge and Canton Highway intersection. The motion carried 2-0 with Councilman Light and Councilman Crane absent and Councilman Evans recused.

**2. Add-on: City Center Sitework:** City Administrator Phil Higgins explained that three (3) proposals were received for the site work at the City Center ranging from \$15,799,066.88 to \$17,843,400.00. It is the recommendation of the City's Project Engineer and Construction Manager to accept the low proposal from Vertical Earth. A motion was made by Joey Cochran and seconded by Jason Evans to accept the low proposal from Vertical Earth in the amount of \$15,799,066.88. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

**B. Utilities: 1. Results of RFP- Rebel Road Water Line Replacement-** Director of Utilities Jon Heard stated that eight (8) proposals were received for the Rebel Road Water Line Replacement ranging from \$394,474.00 to \$592,591.00. It is the recommendation of the Department of Utilities to accept the low proposal from Mullins Utility & Contracting, LLC. A motion was made by Linda Ledbetter and seconded by Jason Evans to approve the low proposal of \$394,474.00.00 from Mullins Utility & Contracting, LLC for the Rebel Road Water Line Replacement. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

**2. Amendment to Right of Way Ordinance: (Information only)** City Attorney Kevin Tallant presented an Ordinance with a preamble as follows: **An Ordinance to amend Chapter 20: Streets, Sidewalks and Other Public Places of the Official Code of the**

**City of Cumming, Georgia in order to administer and regulate the public right-of-way in the public interest by providing for identifying lettering on vehicles utilized by contractors working in the City right-of-way, by providing for identification of each person working in the City right-of-way; to provide for notice to nearby residents of work within the City right-of-way, and for other purposes.**

The Right-of-Way Ordinance Amendment would be considered for adoption at the Regular meeting on July 21, 2020.

**IX. Announcements-none**

**X. Executive Session** Mayor Brumbalow stated there a need to have Executive Session to discuss pending litigation and property acquisition. A motion was made by Linda Ledbetter and seconded by Jason Evans to recess into executive session. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

After a brief executive session, a motion was made by Linda Ledbetter and seconded by Jason Evans to reopen the regular meeting. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

**XI. Adjournment:** A motion was made by Linda Ledbetter and seconded by Jason Evans to adjourn the meeting. The motion carried 3-0 with Councilman Light and Councilman Crane absent.

**Approved this 21st day of July, 2020.**

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**Mayor**

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**Councilmember**

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**Councilmember**

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**Councilmember**

**Attest:**

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**City Clerk**

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**Councilmember**

