

City of Cumming
Regular Meeting Agenda
January 19, 2021

I. Meeting Called to Order-Troy Brumbalow, Mayor.

II. Invocation

III. Pledge to Flag

IV. Consider Agenda for Adoption

V. Consider for adoption the following meeting minutes:

A. Work Session Meeting of January 5, 2021

B. Executive Session of January 5, 2021

VI. Acknowledgements, Proclamations, Resolutions, etc.

VII. Old Business

VIII. New Business

A. Administration

1. Qualifying Dates and Fees for 2021 Election

2. Update to Personnel Policies and Procedures Manual

3. Update to City Code Miscellaneous Offenses (Information Only)

B. Planning and Zoning

1. Williams Tract Zoning Conditions

2. Update to Zoning Ordinance (Information Only)

C. City Center

1. Steam Engine Display

IX. Announcements

X. Executive Session (If Needed)

XI. Adjourn.

**CITY OF CUMMING
COUNCIL MINUTES
REGULAR MEETING
JANUARY 19, 2021**

I. There was a regular meeting of the Mayor and Council of the City of Cumming on Tuesday, January 19, 2021, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

II. Invocation: Mayor Brumbalow asked Mr. Phil Higgins to deliver the invocation.

III. Pledge to the Flag. Mayor Brumbalow led everyone in the Pledge to the American Flag.

IV. Consider Agenda for Adoption: A motion was made by Chad Crane and seconded by Joey Cochran to adopt the agenda as presented. The motion carried unanimously.

V. Consider for adoption the following meeting minutes: A. Work Session Meeting of January 5, 2021: A motion was made by Chad Crane and seconded by Jason Evans to approve the minutes of the Work Session Meeting of January 5, 2021 as presented. The motion carried unanimously.

B. Executive Session of January 5, 2021: A motion was made by Joey Cochran and seconded by Chad Crane to approve the minutes of the Executive Session of January 5, 2021 as presented. The motion carried unanimously.

VI. Acknowledgements, Proclamations, Resolutions, etc.- None

VII. Old Business: none

VIII. New Business- A. Administration 1. Qualifying Dates and Fees for 2021 City Election: City Administrator Phil Higgins explained that State law sets the qualifying fees for municipal offices at 3 % of the salary earned for the office or \$180.00 for the office of councilman and \$360.00 for the office of mayor. Mr. Higgins stated that the dates for the qualifying for the 2021 Election would be the week of Monday, August 16, 2021 for a minimum of three days and no more than five days. His recommendation was to open qualifying Monday at 8:30 AM and ending at 4:30 PM on Wednesday. A motion was made by Chad Crane and seconded by Joey Cochran to set the qualifying fees for the 2021 Election at 3% of the salary earned and the qualifying dates beginning Monday, August 16, 2019 through Wednesday, August 18, 2019. The hours would be from 8:30 AM to 4:30

PM each day. The date for the election is November 2, 2021. The motion carried unanimously.

2. Update to Personnel Policies and Procedures Manual: City Administrator Phil Higgins explained that two updates are proposed to the Personnel Policies and Procedures Manual. Those changes are as follows: 1). 3.4.1 PTO Leave- After staff review I would like to recommend language to this section that prohibits employees from coming to work at times when they are aware that they may have an illness that could result in a contagious condition.

2). 4.6 Employment of Relatives- Our current policy restricts the employment of anyone in the same department that is of closer relation than second cousin. After staff review I would like to recommend that we change this to allow hiring of family members within the same department as long as the two related employees are not in the same chain of command. A motion was made by Jason Evans and seconded by Chad Crane to update the City of Cumming Personnel Policy and Procedures Manual. The motion carried unanimously.

3. Update to City Code Miscellaneous Offenses (Information Only): City Attorney Kevin Tallant explained the proposed ordinance update to City Code would give the local authorities more options to prohibit certain conduct within the City of Cumming including shoplifting, disorderly conduct, and criminal trespass. The proposed ordinance would be revised and ready for adoption at a future meeting.

B. Planning and Zoning 1. Williams Tract Zoning Conditions: Planning Director Scott Morgan explained that the City of Cumming annexed 74.15 acres, located on Pilgrim Road, on September 17, 2019, which became effective October 1, 2019 and temporarily designated it as Annexed Property (AP). According to our Ordinance, we now need to assign it a permanent zoning district. The Planning Commission held a public hearing on December 15, 2020 and, with no recorded public comments, recommended Single-Family Residential (R-1), with conditions.

A motion was made by Jason Evans and seconded by Chad Crane to open the public hearing. The motion carried unanimously. No public comments were recorded. A motion was made by Jason Evans and seconded by Chad Crane to close the public hearing. The motion carried unanimously. A motion was made by Christopher Light and seconded by

Joey Cochran to zone the Williams Tract to Single-Family Residential (R-1) with conditions (attached). The motion carried unanimously.

2. Update to Zoning Ordinance (Information Only): City Attorney Kevin Tallant presented a draft ordinance as follows: **AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF CUMMING, GEORGIA, TO DELETE THE CURRENT SECTION 101-27 OF SAID ORDINANCE AND TO REPLACE WITH A NEW SECTION 101-27 ON CREATION AND APPOINTMENT OF THE PLANNING COMMISSION, TO PROVIDE FOR AN EFFECTIVE DATE, AND FOR OTHER PURPOSES.** After discussion on the appointment of new members it was decided to take no action on this ordinance at this time.

C. City Center 1. Steam Engine Display: City Administrator Phil Higgins explained that in considering the décor of the pocket park areas at the City Center we initially had the thought of the placement of two fountains. After additional consideration the thought of possibly removing one of the fountains from the design and replacing it with a display of a Steam Engine. The Steam Engine has been a big part of the heritage of our community so possibly an homage to the Steam Engine would be appropriate. In researching the cost involved we are confident that we can create this display for no more than \$40,000.00. This will also save the City money as in soliciting quotes on fountains that are the style and size in the current plan, the range of cost on a fountain is as low as \$80,000.00 and as much or more than \$200,000.00. A motion was made by Christopher Light and seconded by Chad Crane to approve up to \$40,000.00 for the Steam Engine Display. The motion carried unanimously.

IX. Announcements- none

X. Executive Session Mayor Brumbalow stated there was no need for Executive Session.

XI. Adjourn: A motion was made by Chad Crane and seconded by Jason Evans to adjourn the meeting. The motion carried unanimously.

Approved this 2nd day of February, 2021.

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Attest:

City Clerk

Councilmember