

City of Cumming
Work Session Agenda
April 6, 2021

I. Meeting Called to Order-Troy Brumbalow, Mayor.

II. Invocation

III. Pledge to Flag

IV. Consider Agenda for Adoption

V. Consider for adoption the following meeting minutes:

A. Regular Meeting of March 16, 2021

VI. Acknowledgements, Proclamations, Resolutions, etc.-none

VII. Old Business

A. Planning and Zoning

1. Annexation Request #2019263- 14905 Hopewell Group, LLC

VIII. New Business

A. Administration

1. IGA with Forsyth County- Creation of a Land Bank Authority

B. City Center

1. Request Funding for City Center Website

2. Report of Quotes- Stream Buffer Landscaping and Monitoring

3. Report of Quotes- Residential Landscape Buffer

4. Report of Quotes- Buildings L and M Landscape Buffer

5. Advertising for Cumming City Center

6. Change Order Parking Deck MEP- Addition of Floor Drains

7. **Removed:**Change Order Buildings A-D Concrete- Helicals

C. Utilities

1. Emergency Sewer Relocation- 400/369 Cloverleaf

2. Emergency Repair to PWPF Thickener

3. Habersham Pump Station Decommissioning and Connection to Gravity Sewer

IX. Announcements

X. Executive Session (If Needed)

XI. Adjourn.

**CITY OF CUMMING
COUNCIL MINUTES
WORK SESSION
APRIL 6, 2021**

I. There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, April 6, 2021, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present with the exception of Councilman Christopher Light. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

II. Invocation: Mayor Brumbalow asked Mr. Phil Higgins to deliver the invocation.

III. Pledge to the Flag. Mayor Brumbalow led everyone in the Pledge to the American Flag.

IV. Consider Agenda for Adoption- Mayor Brumbalow requested to remove under New Business, B. City Center #7 Change Order Buildings A-D Concrete- Helocals. A motion was made by Chad Crane and seconded by Jason Evans to amend the agenda as requested by Mayor Brumbalow and adopt the remainder of the agenda as presented. The motion carried 4-0 with Councilman Light absent.

V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of March 16, 2021: A motion was made by Chad Crane and seconded by Jason Evans to approve the minutes of the Regular Council Meeting of March 16, 2021 as presented. The motion carried 4-0 with Councilman Light absent.

VI. Acknowledgements, Proclamations, Resolutions, etc.- Mayor Brumbalow recognized April 2021 as Autism Awareness Month in the City of Cumming, GA.

VII. Old Business- A. Planning and Zoning: 1. Annexation Request #2019263- 14905 Hopewell Group, LLC.: Councilman Jason Evans requested that the applicant send the Mayor and Council any changes or new conditions to them in enough time to review. A motion was made by Linda Ledbetter and seconded by Jason Evans to table any action on Annexation Request #2019263- 14905 Hopewell Group, LLC. until the April 20, 2021 Regular Meeting. The motion carried 4-0 with Councilman Light absent.

VIII. New Business A. Administration 1. IGA with Forsyth County- Creation of a Land Bank Authority (Information Only): Assistant City Attorney Jonah Howell presented a draft IGA between Forsyth County and the City of Cumming creating the

Forsyth County/ City of Cumming Land Bank Authority. This item would be discussed and possible adoption at the April 20, 2021 Regular Meeting.

B. City Center: 1. Request Funding for City Center Website: City Administrator Phil Higgins requested \$2,000.00 for Mr. Jeff Evans, the current website contractor, to create a website for the Cumming City Center. After further discussion about alternate solutions, a motion was made by Joey Cochran and seconded by Chad Crane to postpone any decision on the creation of a Cumming City Center website until other proposals were investigated. The motion carried 4-0 with Councilman Light absent.

2. Report of Quotes- Stream Buffer Landscaping and Monitoring: City Administrator Phil Higgins explained that Foresite Engineering solicited quotes from qualified landscaping companies for the installation of plantings in the stream buffer at the City Center. These plantings would have to comply with EPD standards and strict monitoring. It is the recommendation of our engineer to recommend Tri-Scapes. A motion was made by Joey Cochran and seconded by Jason Evans to accept the quote from Tri-Scapes in the amount of \$62,968.74 plus an agreed upon rate for any additional required stream restoration items. The motion carried 4-0 with Councilman Light absent.

3. Report of Quotes- Residential Landscape Buffer: City Administrator Phil Higgins explained that quotes were received for the section of the Cumming City Center that buffers the back side of the property along Ramey Drive. The resident at this location granted the City an easement for the construction of large retaining wall, which will require the removal of established vegetation. Quotes were received from the following companies: 1) Falling Leaves- \$35,408.43, 2) Tri-Scapes- \$22,572.50 and 3) Watson Landscaping- \$22,090.00. It is the recommendation of staff to accept the low quote from Watson Landscaping. A motion was made by Chad Crane and seconded by Jason Evans to accept the low quote from Watson Landscaping in the amount of \$22,090.00. The motion carried 4-0 with Councilman Light absent.

4. Report of Quotes- Buildings L and M Landscape Buffer: City Administrator Phil Higgins explained that quotes were received for the section of the Cumming City Center that buffers buildings L and M. Quotes were received from the following companies: 1) Falling Leaves- \$77,093.68, 2) Tri-Scapes- \$52,682.50 and 3) Watson Landscaping- \$50,985.00. It is the recommendation of staff to accept the low quote from Watson

Landscaping. A motion was made by Jason Evans and seconded by Chad Crane to accept the low quote from Watson Landscape in the amount of \$50,985.00. The motion carried 4-0 with Councilman Light absent.

5. Advertising for Cumming City Center: City Administrator Phil Higgins explained that the owner of the Billboard located between the County Administration Building and the Mason Street Parking Deck has graciously given the City free advertising on his Billboard for several months now. He has contacted the City about continuing the advertisement at a reduced rate from his typical fee of \$1,500. His proposal is \$500.00 per month for as long as we need to advertise. A motion was made by Jason Evans and seconded by Joey Cochran to approve \$500.00 per month for advertising for the City Center. The motion carried 4-0 with Councilman Light absent.

6. Change Order Parking Deck MEP- Addition of Floor Drains: City Administrator Phil Higgins explained that the purpose of this change order is to add additional floor drains to the Parking Deck on all levels. The original design called for 18 floor drains. The engineer found this would not be sufficient for the structure. It is the recommendation of Construction manager to approve this change order. A motion was made by Jason Evans and seconded by Chad Crane to approve this change order with Cooper Construction to add additional drains to all levels of the parking deck for no more than \$90,110.00. The motion carried 4-0 with Councilman Light absent.

7. Change Order Buildings A-D Concrete- (Removed from agenda)

C. Utilities: 1. Emergency Sewer Relocation- 400/369 Cloverleaf: The Department of Utilities requests to advertise for proposals to move a segment of sewer line that is in conflict with the southwest cloverleaf for Highway 369/GA400 improvement project. This sewer line is within a City easement and we will request that the State DOT or Forsyth County reimburse the City 100% of these costs. A motion was made by Jason Evans and seconded by Linda Ledbetter to authorize the Department of Utilities to advertise for proposals for the emergency relocation of the sewer line at the 400/369 Cloverleaf. The motion carried 4-0 with Councilman Light absent.

2. Emergency Repair to PWPF Thickener: The Department of Utilities requested a proposal from our on-site contractor, Heavy Construction, to replace a damaged bearing that was discovered to have a crack during the sludge thickener renovation project. The

Department of Utilities recommends this change order to the Water Treatment Facility Chemical Building Project. A motion was made by Joey Cochran and seconded by Jason Evans to authorize the Emergency Repair to the PWWF Thickener by Heavy Construction in the amount of \$28,618.00. The motion carried 4-0 with Councilman Light absent.

3. Habersham Pump Station Decommissioning and Connection to Gravity Sewer:

The Department of Utilities requested a proposal from our emergency sewer contractor, Townley Construction, to decommission one of the old golf course waste water pumping stations and connecting the sewer to the new gravity sewer line on the golf course. It is the recommendation to accept the proposal from Townley Construction. A motion was made by Joey Cochran and seconded by Chad Crane to accept the proposal from Townley Construction in the amount of \$38,750.00. The motion carried 4-0 with Councilman Light absent.

IX. Announcements-none.

X. Executive Session: Mayor Brumbalow stated there was no need to have Executive Session.

XI. Adjournment: A motion was made by Chad Crane and seconded by Jason Evans to adjourn. The motion carried 4-0 with Councilman Light absent.

Approved this 20th day of April, 2021.

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Attest:

City Clerk

Councilmember