

City of Cumming
Work Session Agenda
May 4, 2021

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
 - A. Regular Meeting of April 20, 2021
 - B. Executive Session Meeting of April 20, 2021
- VI. Acknowledgements, Proclamations, Resolutions, etc.
 - A. Patient Care Week
- VII. Old Business
 - A. Planning and Zoning
 - 1. Conditional Use Permit #2021152- Advantage Boat Center
- VIII. New Business
 - A. City Center
 - 1. Report of quotes for City Center Website
 - 2. Promotional Video Proposal for Cumming City Center
 - B. Utilities
 - 1. Emergency Repair- 84” CMP Pipe under Buford Dam Road Extension and Fairgrounds Parking Lot
 - 2. Update to Cumming Utilities Ordinance
 - 3. Add-on: IGA with Forsyth County- Cost Share on State Water Contract Annual Withdrawal Limits (Information Only)**
 - C. Street
 - 1. 2021 Resurfacing Quotes
- IX. Announcements
- X. Executive Session (If Needed)
- XI. Adjourn.

**CITY OF CUMMING
COUNCIL MINUTES
WORK SESSION
MAY 4, 2021**

I. There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, May 4, 2021, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

II. Invocation: Mayor Brumbalow asked Mr. Phil Higgins to deliver the invocation.

III. Pledge to the Flag. Mayor Brumbalow led everyone in the Pledge to the American Flag.

IV. Consider Agenda for Adoption- Mayor Brumbalow requested to add under New Business, B. Utilities, 3. **IGA with Forsyth County- Cost Share on State Water Contract Annual Withdrawal Limits (Information Only)**. A motion was made by Chad Crane and seconded by Jason Evans to amend the agenda as requested by Mayor Brumbalow and adopt the remainder of the agenda as presented. The motion carried unanimously.

V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of April 20, 2021: A motion was made by Jason Evans and seconded by Chad Crane to approve the minutes of the Regular Council Meeting of April 20, 2021 as presented. The motion carried unanimously.

B. Executive Session Meeting of April 20, 2021: A motion was made by Jason Evans and seconded by Chad Crane to approve the minutes of the Executive Session Meeting of April 20, 2021. The motion carried unanimously.

VI. Acknowledgements, Proclamations, Resolutions, etc.- Mayor Brumbalow recognized May 2-8, 2021 as Patient Care week in the City of Cumming, GA.

VII. Old Business- A. Planning and Zoning: 1. Conditional Use Permit #2021152- Advantage Boat Center: As per the Staff Report: *The applicant, on behalf of the property owner has made application to the proper authorities for a Conditional Use Permit (CUP), in order to establish an open storage facility as a principal use on property zoned Planned Shopping Center (PSC). The subject property is PIN C27-024,*

located at 318 Bald Ridge Road, is currently vacant and consists of 7.944 acres, more or less. Given the property topography and the existing easements, this would be an appropriate use and not visible from the road.

The applicant/operator will grade, gravel and install perimeter fencing around the entire property. The front portion of the fencing will be screened, as it runs on both sides of the entrance, which will be controlled by an electronic gate. The entrance will have an approximate sixty to seventy foot (60-70') paved driveway, curved from the existing curb cut at the road, to the secured gated entrance and will travel behind existing trees, thereby minimizing visibility of the entrance from the road. Each storage space will be cleared marked, keeping the entire parking area neat and organized. A monument sign for the storage facility will be installed at the entrance driveway, near the road.

The Planning Commission and the City Council held public hearings, and had no recorded opposition. After further discussion, a motion was made by Joey Cochran and seconded by Linda Ledbetter to approve Conditional Use Permit #2021152- Advantage Boat Center with the following conditions:

- 1. The tenants agree at all times to keep all items stored on the premises in “drivable” or working condition and to keep trailers road-worthy. The tenants shall not use the facility or space as a shop to service, repair, restore, modify or otherwise work on stored items.**
- 2. All exterior lights located at the facility shall be facing in, illuminating only the storage area, and approved by the Department of Planning and Zoning.**
- 3. Any facility signage will be approved and permitted by the Department of Planning and Zoning.**
- 4. The design and the land disturbance of the site will not increase runoff on any adjacent properties and the applicant will comply with all six (6) plan items, as stated in February 08, 2021 letter of intent and all five (5) items, as stated in their February 10, 2021 plan details.**
- 5. The operator’s tenant agreements must provide notice of the CUP conditions.**
- 6. All buffers and landscaping will be maintained by the storage facility operator.**
- 7. No tenants’ personal property, junk or self-storage items shall be stored a the**

facility.

8. No storage of large commercial vehicles or equipment with four (4) or more Axles.

9. This CUP is for this facility operator only. Any sale or lease of Advantage Boat Center, or proposed establishment of a new outside storage business, would require application for, and issuance of, a new CUP.

VIII. New Business A. City Center: 1. Report of quotes for City Center Website: City Employees Jennifer Archer, Shad Faulkner, Crystal Ledford, as well as Councilman Jason Evans and Councilman Joey Cochran reviewed proposals from three different providers. Jennifer Archer, City Center Property Manager, went over the services provided by each team. The recommendation was to accept the proposal from Vehicle Media to create a website to promote the Cumming City Center for an estimated cost of \$12,250.00. A motion was made by Jason Evans and seconded by Chad Crane to accept the proposal from Vehicle Media for the City Center Website for an estimated cost of \$12,250.00.

2. Promotional Video Proposal for Cumming City Center: Mayor Brumbalow went over the proposal received from Conquest Strategic Marketing for the pre-promotion of the Cumming City Center through video production/marketing. The video production services will include:

- Multi camera on-site video shoot.
- Drone photography/videography.
- Artist renderings of finished amenities and buildings.
- Post-production, audio engineering, motion graphics, scripting assistance, licensed music, light animation and delivery.

The one-time production fee is \$1,500.00. A motion was made by Christopher Light and seconded by Joey Cochran to accept the proposal from Conquest Strategic Marketing for \$1,500.00.

B. Utilities: 1. Emergency Repair- 84” CMP Pipe under Buford Dam Road Extension and Fairgrounds Parking Lot: The Department of Utilities requested to have our emergency contractor, Jasper Grading and Pipeline, replace 400’ of the existing 84-inch corrugated metal pipe with reinforced concrete pipe under the Buford Dam Road Extension and the Fairgrounds parking lot. This could be handled as a change order to the original

scope of the project. Jasper Grading estimates the cost to replace the pipe at \$650,000.00. A motion was made by Chad Crane and seconded by Joey Cochran to authorize the emergency replacement of the 84-inch under the Buford Dam Road Extension and Fairgrounds parking lot as a change order to the scope of the original project, for an estimated cost not to exceed \$650,000.00. The motion carried unanimously.

2. Update to Cumming Utilities Ordinance: The Department of Utilities made the request to adopt the following: **AN ORDINANCE TO AMEND THE CUMMING UTILITIES ORDINANCE TO PROVIDE FOR METERING OF PRIVATE FIRE LINES; TO PROVIDE AN EFFECTIVE DATE, AND FOR OTHER PURPOSES AS SET FORTH HEREIN.**

A motion was made by Christopher Light and seconded by Jason Evans to adopt the ordinance to amend the Cumming Utilities Ordinance. The motion carried unanimously.

3. Add-on: IGA with Forsyth County- Cost Share on State Water Contract Annual Withdrawal Limits (Information Only): City Attorney Kevin Tallant went over the highlights of the proposed IGA with Forsyth County concerning Cost Sharing related to the Permitted Average Annual Withdrawal Limits from Lake Lanier for the City of Cumming and Forsyth County.

C. Streets: 1. 2021 Resurfacing Quotes: The streets selected for resurfacing through the GDOT LMIG program are Mary Alice Park (Lease Loop), Ambulance Drive, and Pine Drive. An RFP was sent out and the results are as follows:

1. Blount Construction- \$153,982.49
2. Bartow Paving Company- \$296,325.00
3. Jasper Grading and Pipeline- \$226,970.00

The City's street engineer recommends accepting the low proposal of \$153,982.49 from Blount Construction. A total of \$71,027.25 was received from GDOT with the balance to come out of City budgeted infrastructure funds. A motion was made by Jason Evans and seconded by Chad Crane to accept the low proposal from Blount Construction in the amount of \$153,982.49. The motion carried unanimously.

IX. Announcements-none.

X. Executive Session: Mayor Brumbalow stated there was a need to have Executive

Session to discuss the purchase of real property. A motion was made by Chad Crane and seconded by Jason Evans to recess into Executive Session. The motion carried unanimously. After a brief Executive Session, a motion was made by Jason Evans and seconded by Chad Crane to reopen the regular meeting. The motion carried 4-0.

XI. Adjournment: A motion was made by Jason Evans and seconded by Chad Crane to adjourn. The motion carried 4-0.

Approved this 18th day of May, 2021.

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Attest:

City Clerk

Councilmember