

City of Cumming
Work Session Agenda
April 5, 2022

I. Meeting Called to Order-Troy Brumbalow, Mayor.

II. Invocation

III. Pledge to Flag

IV. Consider Agenda for Adoption

V. Consider for adoption the following meeting minutes:

A. Regular Meeting of March 15, 2022

B. Executive Session Meeting of March 15, 2022

VI. Acknowledgements, Proclamations, Resolutions, etc.

A. National Sarcoidosis Awareness Month

VII. Old Business

A. Update to Alcohol Ordinance

B. PTV Ordinance

VIII. New Business

A. Administration

1. IGA with Downtown Development Authority (DDA)- City Center Management

2. City Center Deed

3. Resolution- IGA with DDA for Construction and Financing of Cumming City Center.

4. Resolution- IGA with DDA-Issuance of a Note.

B. Utilities

1. RFP Results- Distribution and Collection Shop South Parking Lot Renovation

2. RFP Results- Distribution and Collection Insulation Project.

IX. Announcements

X. Executive Session (If Needed)

XI. Adjourn.

**CITY OF CUMMING
COUNCIL MINUTES
WORK SESSION
APRIL 5, 2022**

I. There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, April 5, 2022, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

II. Invocation: Mayor Brumbalow asked City Administrator Phil Higgins to deliver the invocation.

III. Pledge to the Flag. Mayor Brumbalow led everyone in the Pledge to the American Flag.

IV. Consider Agenda for Adoption- Mayor Brumbalow requested to change under **New Business, A. Administration: 4. Resolution-IGA with DDA-Issuance of a Bond** to read **“Note” instead of “Bond”**. A motion was made by Chad Crane and seconded by Jason Evans to change the agenda as requested by Mayor Brumbalow and adopt the remainder of the agenda as presented. The motion carried unanimously.

V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of March 15, 2022: A motion was made by Jason Evans and seconded by Joey Cochran to approve the minutes of the Regular Council Meeting of March 15, 2022 as presented. The motion carried unanimously.

B. Executive Session Meeting of March 15, 2022: A motion was made by Jason Evans and seconded by Christopher Light to approve the minutes of the Executive Session Meeting of March 15, 2022. The motion carried unanimously.

VI. Acknowledgements, Proclamations, Resolutions, etc.- A. National Sarcoidosis Awareness Month. Mayor Brumbalow read aloud and presented a proclamation proclaiming April 2022 as National Sarcoidosis Awareness Month in the City of Cumming, Georgia.

VII. Old Business: A. Update to Alcohol Ordinance: Assistant City Attorney Jonah Howell was present to answer any questions on the following ordinance presented at the last meeting: **AN ORDINANCE TO AMEND THE CURRENT CITY OF CUMMING ALCOHOL ORDINANCE; TO REGULATE CONSUMPTION**

SERVICE IN CERTAIN PLANNED UNIT DEVELOPMENT DISTRICTS; TO REGULATE CIGAR SHOPS; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE FOR SEVERABILITY; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES AS SET FORTH HEREIN. After some discussion, a motion was made by Chad Crane and seconded by Joey Cochran to adopt the amendment to the alcohol ordinance. The motion carried 4-1 with Councilmember Ledbetter against.

B. PTV Ordinance: Assistant City Attorney Jonah Howell was present to answer questions on this proposed Ordinance: **AN ORDINANCE OF THE CITY OF CUMMING, GEORGIA TO PROVIDE FOR THE USE OF PERSONAL TRANSPORTATION VEHICLES ON QUALIFIED MUNICIPAL STREETS; TO PROVIDE FOR THE REGISTRATION OF PERSONAL TRANSPORTATION VEHICLES; TO PROVIDE FOR OPERATIONAL AND EQUIPMENT REQUIREMENTS FOR PERSONAL TRANSPORTATION VEHICLES; TO PROVIDE FOR AN EFFECTIVE DATE; AND OR OTHER PURPOSES.** After some discussion, a motion was made by Joey Cochran and seconded by Chad Crane to postpone any action on the PTV Ordinance. The motion carried unanimously.

VIII. New Business A. Administration: 1. IGA with Downtown Development Authority (DDA)- City Center Management: City Administrator Phil Higgins presented an IGA for the transfer of the City Center Management to the Downtown Development Authority. The IGA states that the transfer to the DDA is for the DDA to utilize the powers it has under State law to manage the Project, including its leases, properties, and future development, for the benefit of the City, its residents, and taxpayers. It further states the duties of the DDA and the City. A motion was made by Christopher Light and seconded by Joey Cochran to authorize Mayor Brumbalow to sign the IGA with the Downtown Development Authority for the Management of the City Center. The motion carried 4-1 with Councilmember Ledbetter against.

2. City Center Deed: A motion was made by Joey Cochran and seconded by Jason Evans to authorize Mayor Brumbalow to sign the necessary documents to transfer the City Center Deed over to the Downtown Development Authority. The motion carried 4-1 with Councilmember Ledbetter against. A motion was made by Christopher Light and seconded

by Joey Cochran to rescind the previous vote. The motion carried 4-1 with Councilmember Ledbetter against.

3. Resolution- IGA with DDA for Construction and Financing of Cumming City Center: A Resolution was presented as follows: **A RESOLUTION OF THE DOWNTOWN DEVELOPMENT AUTHORITY OF CUMMING, GEORGIA APPROVING AND AUTHORIZING THE EXECUTION, DELIVERY AND PERFORMANCE OF A PROMISSORY NOTE AND A CONSTRUCTION AND FINANCING INTERGOVERNMENTAL CONTRACT, BETWEEN THE AUTHORITY AND THE CITY OF CUMMING, GEORGIA RELATING TO THE PROMISSORY NOTE.** Mr. Steve Fenlon with United Community Bank was present to answer questions on the proposed non-revolving line of credit and the promissory note. A motion was made by Christopher Light and seconded by Joey Cochran to authorize Mayor Brumbalow to sign the IGA with the DDA for Construction and Financing the completion of the Cumming City Center. The motion carried 4-1 with Councilmember Ledbetter against.

4. Resolution-IGA with DDA Issuance of Note: (Authorization granted in previous agenda item).

B. Utilities: 1. RFP Results- Distribution and Collection Shop South Parking Lot Renovation: The Department of Utilities advertised on the Georgia Procurement Website for the grading and repaving of the D and C Shop south parking lot and received six (6) bids ranging from \$212,000.00 to \$346,297.95. This was a 2022 budgeted item. The Department of Utilities staff recommends accepting the low bid from Jasper Grading and Pipeline. A motion was made by Jason Evans and seconded by Joey Cochran to accept the low bid from Jasper Grading and Pipeline in the amount of \$212,000.00. The motion carried unanimously.

2. RFP Results- Distribution and Collection Insulation Project: The Department of Utilities advertised on the Georgia Procurement Website for the installation of spray-in foam insulation and renovation of the breakroom and received seven (7) bids ranging from \$292,400.00 to \$494,678.00. This was a 2022 budgeted item. The Department of Utilities recommends accepting the low bid from Edge Roofing, Inc. A motion was made by Chad

Crane and seconded by Joey Cochran to accept the low bid from Edge Roofing, Inc. in the amount of \$292,400.00. The motion carried unanimously.

IX. Announcements: none

X. Executive Session: Mayor Brumbalow stated there was a need to have Executive Session to discuss the sale of real property. A motion was made by Chad Crane and seconded by Jason Evans to recess into executive session. The motion carried unanimously. After a brief executive session, a motion was made by Christopher Light and seconded by Chad Crane to reopen the regular session. The motion carried unanimously.

A motion was made by Christopher Light and seconded by Joey Cochran to sell 1.22-Acre Portion of Parcel C35 001 off Lanier 400 Parkway, Cumming, Forsyth County, GA for \$40,000.00. The motion carried 4-1 with Councilmember Ledbetter against.

XI. Adjournment: A motion was made by Chad Crane and seconded by Jason Evans to adjourn. The motion carried unanimously.

Approved this 19th day of April, 2022.

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Attest:

City Clerk

Councilmember