

**CITY OF CUMMING DEVELOPMENT AUTHORITY AND  
DOWNTOWN DEVELOPMENT AUTHORITY  
100 MAIN STREET  
GALLERY B, 2<sup>ND</sup> FLOOR  
NOVEMBER 11, 2019, 6:00 PM**

**-AGENDA-**

- I. Call to Order and Pledge of Allegiance: Chairman David Leathers
- II. Recognition of New Member
- III. Swearing-In of New Member: City Attorney
- IV. Consider Agenda for Adoption
- V. Consider for Adoption the Following Meeting Minutes: April 22, 2019
- VI. Resolution for Use Agreement Between City & DDA: City Attorney
- VII. Executive Session (if needed)
- VIII. Adjournment

**CITY OF CUMMING DEVELOPMENT AUTHORITY AND  
DOWNTOWN DEVELOPMENT AUTHORITY  
MINUTES**

There was a meeting of the City of Cumming Development Authority and Downtown Development Authority on Monday, November 11, 2019 at 6:00 P.M., in Gallery B, 2<sup>nd</sup> Floor of Cumming City Hall. Notice was given and properly posted as required by law. All appointed members of the Downtown Development were present including new member David Evans. Downtown Development Authority Chairman David Leathers called the meeting to order and led the pledge to the American Flag.

**II. Recognition of New Member:** Mr. David Evans was introduced as the newly appointed member of the Downtown Development Authority replacing Member Eric Bennett.

**III. Swearing-In of New Member:** City Attorney Kevin Tallant administered the oath for the Swearing-In of New Member David Evans.

**IV. Consider Agenda for Adoption** A motion was made by Brad Garmon, seconded by David Evans, and unanimously passed to adopt the agenda as presented.

**V. Consider for Adoption the Minutes of the Following Meeting Minutes: April 22, 2019** A motion was made by Brad Garmon, seconded by Kelly Lamb, and unanimously passed to adopt the minutes of the April 22, 2019 Called Meeting of the Downtown Development Authority.

**VI. Resolution for Use Agreement Between City & DDA:** City Attorney Kevin Tallant explained that it is currently anticipated that after construction the City of Cumming will own the City Center Project, but will lease it to the Downtown Development authority for

management and control purposes. To qualify for a grant available for the recreational trails at the City Center, an agreement is needed between the City and the DDA as to the use and maintenance of those trails. A motion was made by Jason Evans, seconded by Brad Garmon, and unanimously passed to authorize Chairman David Leathers to sign a Joint-Use Agreement with the City of Cumming.

**V. Executive Session** Chairman David Leathers announced there was a need to recess into Executive Session to discuss personnel and the lease of property. A motion was made by Brad Garmon, seconded by Kelly Lamb, and unanimously passed to recess into Executive Session. After a brief Executive Session, a motion was made by Brad Garmon, seconded by Jason Evans, and unanimously passed to reopen the regular meeting.

A motion was made by David Evans, seconded by Brad Garmon, and unanimously passed to authorize City Center Property Manager Jennifer Archer to sign property leases on behalf of the Downtown Development Authority for terms up to five years. In Jennifer's absence, City Administrator Phil Higgins could authorize the leases.

**VII. Adjournment** A motion was made by Jason Evans, seconded by Brad Garmon, and unanimously passed to adjourn the meeting.

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**CUMMING DEVELOPMENT AUTHORITY  
DOWNTOWN DEVELOPMENT AUTHORITY**

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**David Leathers, Chairman**

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**Kelly Lamb, Vice Chair**

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**David Evans, Director**

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**Brad Garmon, Director**

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**Eric Kimbral, Director**

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**Lisa Mason, Director**

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**Jason Evans, Director**

**Attest:**

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**City Clerk**