

**City of Cumming  
Work Session Agenda  
March 7, 2023**

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
  - A. Regular Meeting of February 21, 2023
  - B. Executive Session Meeting of February 21, 2023
- VI. Acknowledgements, Proclamations, Resolutions, etc.
  - A. Key to the City Recognition: Roger Crow
- VII. Old Business
- VIII. New Business
  - A. Administrative
    - 1. Conveyance of City Property to the DDA
    - 2. Liability Insurance Renewal Quotes (Information Only)
  - B. Aquatic Center
    - 1. Pool Pak Unit Repair
  - C. Planning and Zoning
    - 1. Amendment to the Zoning Ordinance (Public Hearing)
    - 2. Amendment to the Alcohol Ordinance (Information Only)
  - D. Utilities
    - 1. ATV Quotes- Wastewater
- IX. Announcements
- X. Executive Session (If Needed)
- XI. Adjourn.

**CITY OF CUMMING  
COUNCIL MINUTES  
WORK SESSION  
MARCH 7, 2023**

**I.** There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, March 7, 2023, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present with the exception of Chad Crane. Mayor Troy Brumbalow presided over the meeting and called the meeting to order.

**II. Invocation:** Mayor Brumbalow asked City Administrator Phil Higgins to deliver the invocation.

**III. Pledge to the Flag.** Mayor Brumbalow led everyone in the Pledge to the American Flag.

**IV. Consider Agenda for Adoption-** A motion was made by Joey Cochran and seconded by Jason Evans to adopt the agenda as presented. The motion carried 4-0 with Chad Crane absent.

**V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of February 21, 2023:** A motion was made by Jason Evans and seconded by Joey Cochran to approve the minutes of the Regular Council Meeting of February 21, 2023 as presented. The motion carried 4-0 with Chad Crane absent.

**B. Executive Session Meeting of February 21, 2023:** A motion was made by Jason Evans and seconded by Joey Cochran to approve the minutes of the Executive Session Meeting of February 21, 2023. The motion carried 4-0 with Chad Crane absent. Councilman Chad Crane joined the meeting at 6:07 p.m.

**VI. Acknowledgements, Proclamations, Resolutions, etc.- A. Key to the City Recognition: Roger Crow:** Mayor Brumbalow recognized Cumming resident Roger Crow for his service and dedication to the City of Cumming by presenting him with a “Key to the City” Plaque.

**VII. Old Business: None**

**VIII. New Business A. Administration: 1. Conveyance of City Property to the DDA:** City Administrator Phil Higgins explained that two parcels on Buford Dam Road, owned by the City of Cumming, needed to be conveyed to the Downtown Development Authority.

This 4.5 acres was the site of the old city landfill. A motion was made by Christopher Light and seconded by Joey Cochran to authorize Mayor Brumbalow to sign the necessary documents to convey the property to the DDA. The motion carried unanimously.

**2. Liability Insurance Renewal Quotes (Information Only):** Ms. Gail Petree of Apex Insurance Services presented the Mayor and City Council a summary of quotes received for the renewal of the City's Insurance Policies for the period April 1, 2023 through March 31, 2024. Quotes were received from Travelers and Selective. After going over the pros and cons of each carrier, Selective was recommended as the best choice. Approval of the insurance quotes would be at the March 21, 2023 regular meeting.

**B. Aquatic Center: 1. Pool Pak Unit Repair:** Cumming Aquatics Center Director Carla Sordoni requested that Southeastern Heating & Air be authorized to re-build/ repair the Instructional Pool PoolPak Dehumidification unit as outlined on the quote provided. Southeastern Heating & Air is a sole source provider for this repair. A motion was made by Jason Evans and seconded by Chad Crane to authorize the repairs of the PoolPak Unit at the Cumming Aquatic Center in the amount of \$45,570.00. The motion carried unanimously.

**C. Planning and Zoning: 1. Amendment to the Zoning Ordinance (Public Hearing):**

Planning Director Scott Morgan read into the record the following staff report:

*Staff and legal counsel have proposed amending our Zoning Ordinance, to comply with recent changes to the Georgia Zoning Procedures Act and for other purposes.*

*Attached for your consideration is the amendment language.*

*The Planning Commission held a public hearing on February 21, 2023 and there were no public comments. They voted to recommend approval of the proposed amendment as presented.*

City Attorney Kevin Tallant explained that the purpose of this Zoning Ordinance Amendment was to comply with the recent changes to the Georgia Zoning Procedures Act; to correct the table of dimensional requirements; to amend the procedures for zoning annexed land; to address design review committee appointments; and for other purposes. A motion was made by Joey Cochran and seconded by Chad Crane to open the public hearing. The motion carried unanimously. No public comments were recorded. A motion was made by Christopher Light and seconded by to close the public hearing. The motion

carried unanimously. A motion was made by Christopher Light, and seconded by Chad Crane to postpone any action on this ordinance amendment until the March 21<sup>st</sup> regular meeting. The motion carried unanimously.

**2. Amendment to the Alcohol Ordinance (Information Only):** City Attorney Kevin Tallant explained that the City of Cumming's current Alcohol Ordinance allows the sale of alcoholic beverages on Sunday for consumption on the premises between the hours of 11:00 a.m. and midnight. The proposed amendment would, regardless of the day of the week of New Year's Eve (December 31), alcoholic beverages may be sold for consumption on the premises from midnight until 2:00 a.m. on New Year's Day. Alcoholic beverages may be sold for consumption on the premises on election days provided the outlet for such sale is not located within 250 feet of a polling place. The amendment in ordinance form would be ready for adoption at a later meeting.

**D. Utilities: 1. ATV Quotes- Wastewater:** Director of Utilities Jon Heard reported the quotes received for a Kawasaki Mule SX ATV for the Wastewater Facility. This was a 2023 budgeted item. The City advertised on the State procurement website and received the following three quotes:

- Capital Cycle, Macon, GA \$13,117.68
- Augusta Kawasaki Suzuki KTM Sales \$12,896.00
- Mountain Motorsports, Buford, GA \$12,328.75

A motion was made by Christopher Light and seconded by Linda Ledbetter to accept the low quote from Mountain Motorsports in the amount of \$12,328.75. The motion carried unanimously.

**IX. Announcements:** none

**X. Executive Session:** Mayor Brumbalow stated there was no need to have Executive Session.

**XI. Adjournment:** A motion was made by Linda Ledbetter and seconded by Chad Crane to adjourn. The motion carried unanimously.

Approved this 21st day of March, 2023.

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**Mayor**

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**Councilmember**

**Councilmember**

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**Councilmember**

**Councilmember**

**Attest:**

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**City Clerk**

**Councilmember**