

**CITY OF CUMMING
DOWNTOWN DEVELOPMENT AUTHORITY
100 MAIN STREET
GALLERY B OF CITY HALL, 2ND FLOOR
MAY 17, 2023, 6:00 PM**

-AGENDA-

I. Call to Order and Pledge of Allegiance: Chairman

II. Adoption of Previous Meeting Minutes

III. Consider Agenda for Adoption

IV. Executive Session. (If needed)

V. Consider the Sale of Real Property

a) Pilgrim Mill Road

b) Kelly Mill Road

c) Buford Dam Road

VI. Adjournment

**CITY OF CUMMING
DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES**

There was a Specially Called Meeting of the City of Cumming Downtown Development Authority on Wednesday May 17, 2023 at 6:00 P.M., in Gallery B on 2nd floor of City Hall. Notice was given and properly posted as required by law. All appointed members of the Downtown Development Authority were present with the exception of Lisa Mason. Chairman David Leathers called the meeting to order and led the pledge to the American Flag.

II. Adoption of Previous Meeting Minutes: A motion was made by Eric Kimbral and seconded by Kelly Lamb to adopt the minutes of the March 23, 2023 DDA meeting. The motion carried 6-0 with Lisa Mason absent.

III. Consider Agenda for Adoption: A motion was made by Jason Evans and seconded by Susie Carr to adopt the agenda as presented. The motion carried 6-0 with Lisa Mason absent.

IV. Executive Session: Chairman Leathers announced there was a need for executive session to discuss the sale of Real Property. A motion was made by Kelly Lamb and seconded by Brad Garmon to recess into executive session. The motion carried 6-0 with Lisa Mason absent. After a brief executive session, a motion was made by Jason Evans and seconded by Brad Garmon to reopen the regular meeting. The motion carried 6-0 with Lisa Mason absent.

V. Consider the Sale of Real Property: a) Pilgrim Mill Road: City Administrator Phil Higgins explained that Creative Enterprises Forsyth, Inc., the City's current tenant of the property, has expressed an interest in purchasing the existing building and 5.232 acres

+/- for the appraised value of \$719,305.82. The City has requested an easement from Creative Enterprises for access to the remainder of the property at the site. A motion was made by Jason Evans and seconded by Susie Carr to authorize the sale of 5.232 +/- total acres to Creative Enterprises Forsyth, Inc. for the appraised value of \$719,305.82, with an easement for access to the remainder of the property which the City will continue to own, and authorize City Administrator Phil Higgins to sign the closing documents on behalf of the Downtown Development Authority of Cumming. The motion carried 6-0 with Lisa Mason absent.

b) Kelly Mill Road: City Administrator Phil Higgins explained that the City has begun receiving offers to purchase the 26.774 former landfill site on Kelly Mill Road. Sale of the property would generate additional revenue into the tax digest. Mr. Higgins requested authorization to complete the sale of the property on behalf of the Downtown Development Authority. A motion was made by Brad Garmon and seconded by Susie Carr to authorize City Administrator Phil Higgins to sell the former landfill property for no less than the current high bid and sign the necessary closing documents on behalf of the Downtown Development Authority. The motion carried 6-0 with Lisa Mason absent.

c) Buford Dam Road: City Administrator Phil Higgins explained that the City has begun receiving offers to purchase this 4.56-acre former landfill site on Buford Dam Road. Sale of the property would generate additional revenue into the tax digest. Mr. Higgins requested authorization to complete the sale of the property on behalf of the Downtown Development Authority. A motion was made by Eric Kimbral and seconded by Brad Garmon to authorize City Administrator Phil Higgins to sell the former landfill property for no less than the current high bid and sign the necessary closing documents on behalf

of the Downtown Development Authority. The motion carried 6-0 with Lisa Mason absent.

VII. Adjournment: A motion was made by Jason Evans and seconded by Susie Carr to adjourn the meeting. The motion carried 6-0 with Lisa Mason absent.



DOWNTOWN DEVELOPMENT AUTHORITY

David Leathers, Chairman

Kelly Lamb, Vice Chair

Susie Carr, Member

Brad Garmon, Member

Eric Kimbral, Member

Lisa Mason, Member

Jason Evans, Member

Attest:

City Clerk