

**City of Cumming
Work Session Agenda
August 1, 2023**

I. Meeting Called to Order-Troy Brumbalow, Mayor.

II. Invocation

III. Pledge to Flag

IV. Consider Agenda for Adoption

V. Consider for adoption the following meeting minutes:

A. Regular Meeting of July 18, 2023

B. Executive Session Meeting of July 18, 2023

VI. Acknowledgements, Proclamations, Resolutions, etc.

VII. Old Business

VIII. New Business

A. Police

1. Swearing-In of New Officer

2. Swearing-In of Chaplain

B. Administration

1. Georgia Rural Workforce Housing Initiative- Kathy Papa, Department of
Community Affairs

C. Utilities

1. Report of Proposals- Grading of Newly Acquired Property on Mountain Road

2. Request to Approve Consulting Engineering Firms

3. Access Easement to Tribble Road Pump Station

4. Request to Purchase Dump Truck

IX. Announcements

X. Executive Session (If Needed)

XI. Adjourn.

**CITY OF CUMMING
COUNCIL MINUTES
WORK SESSION
AUGUST 1, 2023**

I. There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, August 1, 2023, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Brumbalow presided over the meeting and called the meeting to order.

II. Invocation: Mayor Brumbalow asked City Administrator Phil Higgins to deliver the invocation.

III. Pledge to the Flag. Mayor Brumbalow led everyone in the Pledge to the American Flag.

IV. Consider Agenda for Adoption- A motion was made by Christopher Light and seconded by Joey Cochran to adopt the agenda as presented. The motion carried unanimously.

V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of July 18, 2023: A motion was made by Jason Evans and seconded by Chad Crane to approve the minutes of the Regular Council Meeting of July 18, 2023 as presented. The motion carried unanimously.

B. Executive Session Meeting of July 18, 2023: A motion was made by Chad Crane and seconded by Jason Evans to approve the minutes of the Executive Session minutes of July 18, 2023. The motion carried unanimously.

VI. Acknowledgements, Proclamations, Resolutions, etc.-none.

VII. Old Business: none

VIII. New Business A. Police: 1. Swearing-In of New Officer: Cumming Chief of Police P.J. Girvan administered the Oath of Office for Officer Christopher Tiller.

2. Swearing-In of Chaplin: Cumming Chief of Police P.J. Girvan administered the Law Enforcement Chaplin Oath of Office for Chaplin W.K. Saferight.

B. Administration: 1. Georgia Rural Workforce Initiative- Kathy Papa, Department of Community Affairs: Ms. Kathy Papa, with the Georgia Department of Community Affairs gave a presentation about the Georgia Rural Workforce Housing Initiative.

C. Utilities 1. Report of Proposals- Grading on Newly Acquired Property on

Mountain Road: Director of Utilities Jon Heard explained that in order for the Department of Utilities to utilize the 11 acres site the City purchased near the Distribution and Collection Division Shop for pipe, fitting, and material storage, the site must be properly graded. The City requested bids for site work and received three bids as follows:

1. Jasper Grading and Pipeline	\$463,000.00
2. Buckeye Land Management	\$467,175.00
3. Vertical Earth	\$710,011.00

The Department of Utilities recommends accepting the low bid from Jasper Grading and Pipeline. A motion was made by Christopher Light and seconded by Joey Cochran to accept the low bid from Jasper Grading and Pipeline in the amount of \$463,000.00. The motion carried unanimously.

2. Request to Approve Consulting Engineering Firms: The Department of Utilities has requested to begin bidding engineering services out to get competitive prices for engineering design and management services for each individual project that the City agrees to build. The Department of Utilities issued a Request for Qualifications (RFQ) and received several proposals for these services. The Department performed interviews and has decided to accept the following seven firms for assistance with our projects:

- a. Civil Engineering Consultants, Inc.**
- b. Foresite Group**
- c. Carter and Sloope Consulting Engineers**
- d. Peoples and Quigley, Inc.**
- e. Garver Engineering**
- f. Kimley Horn Consulting Engineers**
- g. Prime Engineers**

A motion was made by Linda Ledbetter and seconded by Christopher Light to authorize the Department of Utilities to utilize the list of firms for assistance with utility projects. The motion carried unanimously.

3. Access Easement to Tribble Road Pump Station: City Attorney Kevin Tallant explained that the City owns and operates a wastewater pumping station just off of Tribble Road near Highway 20 West (behind the new Publix on Highway 20 West). The City

obtained an access easement from the property owner for this station, which is now in conflict with several lots within the owner's recently proposed subdivision. The owner has requested that the City relinquish the access easement via Quit Claim Deed and allow the developer to move the access at no cost to the City. Ultimately, the City will have paved access through the subdivision, and during construction an agreement will be in place for the City to have uninterrupted access to the pump station.

A motion was made by Jason Evans and seconded by Chad Crane to authorize Mayor Brumbalow to sign the necessary documents to relinquish the access easement. The motion carried unanimously.

4. Request to Purchase Dump Truck: The Department of Utilities was approved at the December 20, 2022 Council meeting to purchase a Chevrolet 5500 Service Truck from John Megal Chevrolet. The Department was notified that the truck will not be build and the order was cancelled. The Department has identified a Ram 5500 vehicle and requests authorization to purchase this truck. The cost is around \$7,000.00 more due to a more advanced bed and service body with additional high capacity drawers. A motion was made by Linda Ledbetter and seconded by Chad Crane to authorize the purchase the Ram 5500 4x4, Crew Cab, Heavy Duty Service Body Diesel from Jacky Jones of Cleveland, Georgia for \$92,000.00. The motion carried unanimously.

IX. Announcements: none

X. Executive Session: Mayor Brumbalow stated there was no need to have Executive Session.

XI. Adjournment: A motion was made by Joey Cochran and seconded by Linda Ledbetter to adjourn. The motion carried unanimously.

Approved this 15th day of August, 2023.

Mayor

Councilmember

Councilmember

Councilmember

Councilmember

Attest:

City Clerk

Councilmember