

**City of Cumming  
Work Session Agenda  
December 5, 2023**

- I. Meeting Called to Order-Troy Brumbalow, Mayor.
- II. Invocation
- III. Pledge to Flag
- IV. Consider Agenda for Adoption
- V. Consider for adoption the following meeting minutes:
  - A. Regular Meeting of November 21, 2023
  - B. Executive Session Meeting of November 21, 2023
- VI. Acknowledgements, Proclamations, Resolutions, etc.
  - A. Proclamation-Marlon Priest
- VII. Old Business
  - A. Administration
    - 1. 2024 Budget (Public Hearing)
- VIII. New Business
  - A. Planning and Zoning
    - 1. Capital Improvements Element Annual Update (Public Hearing)
  - B. Administration
    - 1. Sales Agreement with Access Area, LLC-Mary Alice Park Road Parcel
- IX. Announcements
  - A. The City of Cumming Christmas Parade is Saturday, December 9<sup>th</sup> beginning at 5 p.m. Route is from Forsyth Central High School to the Cumming Fairgrounds on Tribble Gap/Castleberry Road.
- X. Executive Session (If Needed)
- XI. Adjourn.

**CITY OF CUMMING  
COUNCIL MINUTES  
WORK SESSION  
DECEMBER 5, 2023**

**I.** There was a Work Session meeting of the Mayor and Council of the City of Cumming on Tuesday, November 5, 2023, at 6:00 P.M., at City Hall in Cumming, Georgia. The Mayor and all Council Members were properly notified as required by law and all were present. Mayor Brumbalow presided over the meeting and called the meeting to order.

**II. Invocation:** Mayor Brumbalow asked City Administrator Phil Higgins to deliver the invocation.

**III. Pledge to the Flag.** Mayor Brumbalow led everyone in the Pledge to the American Flag.

**IV. Consider Agenda for Adoption-** A motion was made by Chad Crane and seconded by Joey Cochran to adopt the agenda as presented. The motion carried unanimously.

**V. Consider for adoption the following meeting minutes: A. Regular Council Meeting of November 21, 2023:** A motion was made by Chad Crane and seconded by Joey Cochran to approve the minutes of the Regular Council Meeting of November 21, 2023 as presented. The motion carried unanimously.

**B. Executive Session Meeting of November 21, 2023:** A motion was made by Chad Crane and seconded by Jason Evans to approve the minutes of the Executive Session minutes of November 21, 2023. The motion carried unanimously.

**VI. Acknowledgements, Proclamations, Resolutions, etc.-Proclamation- Marlon Priest:** *A motion was made by Joey Cochran and seconded by Christopher Light to move this item to the end of the agenda. The motion carried unanimously.*

**VII. Old Business: A. Administration: 1. 2024 Budget (Public Hearing):** City Administrator Phil Higgins stated the 2024 Budget was presented to the Council at the Regular Meeting on November 21, 2023, so now the public hearing could be held. A motion was made by Jason Evans and seconded by Joey Cochran to open the public hearing for the 2024 Budget. The motion carried unanimously. No public comments were recorded. A motion was made by Chad Crane and seconded by Jason Evans to close the public hearing. The motion carried unanimously. The 2024 Budget will be up for adoption at a Regular Council Meeting on Tuesday, December 19, 2023.

**VII. New Business: A. Planning and Zoning: 1. Capital Improvements Element Annual Update (Public Hearing):** Planning Director, Scott Morgan explained that he and the Planning Department staff are conducting the annual update of the CIE in our Comprehensive Plan. This includes providing the ARC and the DCA the FY2022 annual financial report for our Impact Fee Program and an updated Schedule of Improvements for the five-year period, 2023-2027. After holding a public hearing to solicit public input, authorization is needed for the Mayor to sign the transmittal resolution for review by ARC and DCA. A motion was made by Jason Evans and seconded by Joey Cochran to open the public hearing. The motion carried unanimously. No public comments were recorded. A motion was made by Joey Cochran and seconded by Jason Evans to close the public hearing. The motion carried unanimously. A motion was made by Christopher Light and seconded by Joey Cochran to authorize Mayor Brumbalow to sign the transmittal resolution. The motion carried unanimously.

**B. Administration: 1. Sales Agreement with Access Area, LLC-Mary Alice Park Road Parcel:** City Administrator, Phil Higgins explained that Access Area, LLC purchased the western corner of Mary Alice Park Road and Marketplace Boulevard. Attached to the Parcel is a strip of abandoned road bed that was formerly part of Mary Alice Park Road many years ago. That road bed was made City Right of Way. Access Area LLC has contacted the City wanting to purchase this ROW from the City. It totals approximately 0.34 acres. Council approval is needed to sell this 0.34-acre parcel to Access Area, LLC at the appraised price of \$52,000. A motion was made by Jason Evans and seconded by Chad Crane to authorize the sale of 0.34-acre parcel to Access Area, LLC. The motion carried unanimously. A motion was made by Jason Evans and seconded by Chad Crane to authorize Mayor Brumbalow to sign the sales agreement on behalf of the City. The motion carried unanimously.

**IX. Announcements:**

- A. The City of Cumming Employee Luncheon will be Thursday, December 7, 2023 at 11:30 a.m. at the Recreation Center Multipurpose Room at 437 Pilgrim Mill Road.
- B. The City of Cumming Christmas Parade is Saturday, December 9<sup>th</sup> beginning at 5 p.m. Route is from Forsyth Central High School to the Cumming Fairgrounds on Tribble Gap/Castleberry Road.

**VI. Acknowledgements, Proclamations, Resolutions, etc.-Proclamation- Marlon**

**Priest:** Mayor Brumbalow read aloud and presented a proclamation proclaiming today, December 5, 2023 as **MARLON PRIEST DAY** in the City of Cumming for his heroic efforts to help save people and property at a fire in the Aubrey's Landing Apartment Community.

**X. Executive Session:** Mayor Brumbalow stated there was no need for Executive Session.

**XI. Adjournment:** A motion was made by Jason Evans and seconded by Chad Crane to adjourn. The motion carried unanimously.

**Approved this 19th day of December, 2023.**

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**Mayor**

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**Councilmember**

**Councilmember**

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**Councilmember**

**Councilmember**

**Attest:**

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**City Clerk**

**Councilmember**