

## REQUEST FOR PROPOSALS

The **City of Cumming** (Owner) is requesting Proposals from qualified contractors for the construction of the following Project:

### **City of Cumming – #834 Settingdown Creek Gravity Sewer**

#### **Project Description:**

**Settingdown Creek Gravity Sewer:** The Project will involve furnishing all materials, labor, and equipment to install approximately 8,125 LF of 24-inch gravity sewer, 8,920 LF of 16-inch gravity sewer, 1,800 LF of 12-inch gravity sewer, 1,670 LF of 8-inch gravity sewer and any appurtenances as necessary for completion of the work described within the plans and specifications. Also, the Project will involve furnishing all materials, labor, and equipment to decommission Karr Road Lift Station, return useable parts to Cumming Utilities and demolish lift station for completion of the work described within the plans and specifications.

#### **Proposal Documents:**

All **Proposal Documents** may be obtained from Prime Engineering, Inc. upon payment of \$25.00 (non-refundable) by contacting Jessica Lewert @ (404) 425-7100 or [JLewert@prime-eng.com](mailto:JLewert@prime-eng.com). The Proposer shall be placed on the Plan Holders list, receive electronic copies of Proposal Documents, and be eligible to submit a proposal on the project. Checks should be made payable to **City of Cumming** and mailed to Jessica Lewert c/o Prime Engineering, Inc. at 3715 Northside Parkway, NW, Building 300 – Suite 200, Atlanta, GA 30327. Please reference the project and include the name, phone number, and email address of your company contact. **Hard copies of the Contract Documents will not be available.**

Proposals must be submitted in a sealed, non-transparent envelope and clearly marked on the outside with the words “**RFP Cumming Utilities – #834 Settingdown Creek Gravity Sewer**”, along with Proposer’s name, address, phone number, and contact person.

#### **Pre-Proposal Conference:**

A Pre-Proposal Conference for the Project will be held on **Tuesday, August 20, 2024, 11:00 am** at **Cumming City Hall** located at **100 Main Street, Cumming, GA 30040**.

#### **Proposal Due Date:**

**Proposals** for the construction of the project will be accepted at **Cumming City Hall, Utility Department – Front Desk** located at **100 Main Street, Cumming, GA 30040**, no later than **September 6, 2024, at 11:00 am EST**. Any proposals received after this appointed time will be considered late and will be returned unopened to the Proposer. The Proposal due date can be changed only by addendum.

#### **Proposer Questions:**

The last day for submission of questions shall be No Later Than 4:00pm, Friday, August 30,

**2024.** All Proposer's questions shall be made in writing and addressed to Jessica Lewert at [JLewert@prime-eng.com](mailto:JLewert@prime-eng.com).

**Procurement Schedule:**

RFP Issued: **Tuesday, August 6, 2024**

Pre-Proposal Conference: **Tuesday, August 20, 2024, 11:00 am**

Deadline for Proposer's Questions: **Friday, August 23, 2024, 4:00 pm**

Answers to Proposer's Questions: **Friday, August 30, 2024, 4:00 pm**

Proposal Due Date: **Friday, September 6, 2024, 11:00 am**

A satisfactory **Proposal Bond** (in the amount of 5% of the Proposal Amount), executed by the Proposer and an acceptable surety company listed in the latest issue of U.S. Treasury Circular 570, shall accompany each Proposal. The Owner reserves the right to: reject any or all Proposals, waive any informality, evaluate Proposals, and accept any Proposal, which in their opinion, may be in their best interest.

The successful Proposer for this Contract will be required to furnish a satisfactory **Performance Bond** and a Labor and Material **Payment Bond**, with a corporate surety **licensed to do business in the State of Georgia, with a rating of not less than A-** and approved by the OWNER and listed in the latest issue of U.S. Treasury Circular 570, with each Bond in the amount of 100% of any awarded Contract amount. Performance and Payment Bonds are NOT required to propose, however, shall be required after award.

**Instructions to Proposers:**

For all further requirements regarding proposal submittal, qualifications, procedures, and contract award, refer to the Instructions to Proposers that are included in the Proposal Documents.