

City of Cumming
City
Hall

100 Main Street
Cumming, GA 30040
(770) 781-2010



01/22/2025

**Request for Proposal
Cumming Recreation and Parks Department**

The City of Cumming is requesting proposals from qualified contractors for the **Resurfacing of Hardwood Flooring including Painting of Lines for Basketball, Volleyball, and Pickleball.**

Proposals should be typed or submitted in ink and returned in a sealed container marked on the outside with the **Cumming Recreation and Parks Hardwood Floor Resurfacing**. Proposals will be received until **4:00 PM EST on February 12, 2025** at Cumming City Hall third floor receptionist desk or by mail. Any Proposal received after this date and time will not be accepted.

A **pre-proposal conference** is scheduled for January 29, 2025 at 10:00 AM at Cumming City Hall. Contractors are urged to attend. Questions regarding the project should be directed to **Phil Higgins at the email address of phil.higgins@cityofcumming.net** no later than February 5, 2025 at 4:00PM. Proposals are legal and binding upon submission. All proposals to be submitted in duplicate. Awarded contractor will be contacted any date after February 18, 2025.

To obtain a Proposal Information Packet please contact Phil Higgins, City Administrator via email at phil.higgins@cityofcumming.net.

The written proposal supersedes any verbal or written prior communications between the parties. City of Cumming reserves the right to reject any or all proposals, to waive technicalities and to make an award deemed in its best interest. Proposals may be split or awarded in entirety. City of Cumming reserves the option to negotiate terms, conditions and pricing at its discretion. Companies submitting a proposal will receive award notification via email.

Each proposal will consist of a TECHNICAL proposal and a COST proposal. It is anticipated that a contract for the described services will be entered into with the firm that, in the opinion of the City of Cumming, offers the most favorable combination of qualifications and pricing. This process involves the concurrent review and evaluation of the TECHNICAL and COST proposals. The City of Cumming may request additional information and/or may conduct interviews of responding firms.

The City of Cumming may waive any informalities or minor defects or reject any and all proposals. Any proposal may be withdrawn prior to the above scheduled time for the opening of proposals or authorized postponement thereof. No proposals will be received or accepted after the above specified date and time for the opening of proposals, unless otherwise extended by an Addendum. Proposals submitted after the designated hour will be deemed invalid and returned unopened to the Proposer. No Proposer may withdraw a proposal within 120 days after the actual date of the opening thereof. Should there be reasons why the Contract cannot be Awarded within the specified period, the time may be extended by mutual agreement between the City of Cumming and the Proposer.