

REQUEST FOR COMPETITIVE SEALED PROPOSALS

PART 1. GENERAL

1.1 SEALED BIDS

Sealed bids for construction of **PWPF LABORATORY IMPROVEMENTS** will be received until **Friday, May 16 at 11:00 AM at 100 Main Street, Suite 101, Cumming, GA 30040**. At 11:05 AM, the Bids received will be announced in the ground floor conference room. Submit Bids to the Utilities Department Receptionist located on the ground floor. Any Bid received after said time and date will not be considered by the Owner. No Bid may be withdrawn after the closing time for the receipt of Bids for a period of sixty (60) days except as specifically provided in the Instructions to Bidders and/or by State Law.

1.2 SCOPE OF WORK

See attachment for scope of work details.

1.3 PLANS, SPECIFICATIONS AND CONTRACT DOCUMENTS

Plans, Specifications, and Contract Documents are available for download at [View Current Projects Open for Bid/RFP – City of Cumming](#). Please contact Christa Hopkins with Cumming Utilities at chopkins@cummingutilities.com for questions or assistance.

Contractor Questions:

The last day for submission of questions shall be Tuesday, April 29th at 5:00pm. Contractor questions should be directed to Christa Hopkins in writing at chopkins@cummingutilities.com

1.4 ADDITIONAL BID REQUIREMENTS

- List three references for your company with a similar type of installation. Preferably, three government agencies with similar cabinets installed in the past 2 years.
- Describe the type of coating on the metal cabinets and give details in your quote (i.e. Powder Coating).
- List the expected delivery date in your quote.
- List the number of people who will be dedicated to the installation process and the number of days provided in the quote to fully accomplish installation.
- List the delivery fees in the quote.
- List the cost of installation in the quote.
- List all hidden fees in the quote.
- Do not add any sales tax to quote.

1.5 CONTRACTOR QUALIFICATIONS

Contractors must demonstrate relevant experience and qualifications to perform the specified work. All work must comply with applicable codes and standards.

1.6 CONTRACTOR LICENSE

Contractor performing the work must provide proof of any applicable valid license(s) by the State of

Georgia for the Scope of Work as described herein.

1.7 GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT

All qualifying Contractors and Subcontractors performing work with the City of Cumming must register and participate in the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, to verify the work eligibility information of new employees. In order for a Bid to be considered, it is mandatory that the Bidder's Affidavit of Compliance with O.C.G.A. §13-10-91 be completed and submitted with the Bid.

1.8 PERMITS

All anticipated federal, state, or local permits required for the project shall be obtained by the Owner.

1.9 FUNDING REQUIREMENTS

This project will be procured using local funds.

1.10 RESERVATION OF RIGHTS

Owner reserves the right to reject any or all Bids, including without limitation, the rights to reject any or all nonconforming, nonresponsive, unbalanced or conditional Bids and to reject the Bid of any Bidder if Owner believes that it would not be in the best interest of the Project to make an award to that Bidder, whether because the Bid is not responsive or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by the Owner.