



Welcome to the 2025 Election Season! I am the City Clerk for the City of Cumming and also serve as the Election Superintendent. The following checklist is designed to ensure you have everything you need to qualify for the open election seat this year.

All persons seeking to qualify must complete the qualification with me during the eligibility period. I will have all forms available for us to electronically complete when you come in to qualify. In the event you prefer to complete everything in advance, I've made the forms available on our website to review and download. Please note that I will be notarizing some of the paperwork so it is imperative that you not sign anything that requires a notary and witness. I must see you sign the documents in person. The Office of the City Clerk is located on the second floor of City Hall at 100 Main Street, Cumming, GA 30040.

The qualifying period will begin on Monday, August 18 at 8:30 am. Qualifying dates are as follows:

- Monday, August 18 from 8:00 am-4:30 pm
- Tuesday, August 19 from 8:00 am-4:30 pm
- Wednesday, August 20 from 8:00 am-4:30 pm

Should you have any questions, please feel free to contact me via email at asmith@cityofcumming.net or by phone at 770-781-2010 ext. 2006.

I look forward to meeting you!

Sincerely,

Alison B. Smith

Alison B. Smith
City Clerk, City of Cumming



2025 ELECTION QUALIFYING CHECKLIST

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Valid Drivers License

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Notice of Candidacy and Affidavit

This form is found on the City of Cumming's Elections Page. It can be completed when you come in or you can have it ready when you arrive. Please do not complete any signature lines that will require a notary signature and seal as the notary must see you sign the document in person.

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Declaration of Intent to Accept Campaign Contributions

This form is found on the City of Cumming's Elections Page. It is required of all new qualifiers. It can be completed in advance or in person.

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Personal Financial Disclosure Statement (PFDS)

This form is found on the City of Cumming's Elections Page. It can be completed when you come in or you can have it ready when you arrive. Please do not complete any signature lines that will require a notary signature and seal as the notary must see you sign the document in person.

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Check or Money Order for Qualifying Fee

The qualifying fee schedule is included in this packet. Check or money order can be made payable to City of Cumming. We do not accept credit cards for election qualifications at this time.

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Campaign Contribution Disclosure Report (CCDR)

This form is found on the City of Cumming's Elections Page. It will be required at the close of the election but it is important that you are aware of what will be required to prepare this form.



RESIDENCY REQUIREMENTS & Qualifications

- Must be at least twenty-one (21) years of age.
- Must be a resident of the City of Cumming (within the Cumming City Limits) for one year preceding the date of the next election.
- Must be a qualified voter of the City of Cumming.

QUALIFYING FEE NOTICE

Pursuant to O.C.G.A. §21-2-131 (a)(1), the following qualifying fees were set by the City of Cumming Mayor and Council in their regular meeting held on January 21, 2025:

Mayor

\$ 360.00

Council

Post #1 \$ 180.00

Post # 2 \$ 180.00

Check or money order can be made payable to

City of Cumming.

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