



City of Cumming Downtown Development Authority Meeting Called Meeting September 11, 2025

I. Call to Order and Pledge of Allegiance – Kelly Lamb, DDA Vice Chairman

The Downtown Development Authority of Cumming held a Called Meeting on Thursday, September 11, 2025 at 6:00 pm. The meeting was held on the second floor, Gallery B of City Hall located at 100 Main Street, Cumming, Georgia 30040. The purpose of the called meeting was to consider matters as set forth in the below agenda. All interested persons were invited to attend.

Present for the meeting were City Administrator Phil Higgins, Downtown Development Authority Members Jason Evans, Rachel Mooney, Shakeeb Ali, Whitney Barnhart, Kelly Lamb, and Carrie Patterson, Cumming City Center Property Manager Jennifer Archer, and DDA Clerk Alison B. Smith. Chairman David Leathers was not present.

II. Adoption of Previous Meeting Minutes

A motion to adopt was made by Carrie Patterson and seconded by Rachel Mooney to adopt the minutes from the June 12, 2025 Downtown Development Authority Meeting. The motion carried unanimously 6-0.

III. Consider Agenda for Adoption

A motion to adopt the agenda was made by Jason Evans and seconded by Shakeeb Ali to adopt the agenda for the September 11, 2025 meeting. The motion carried unanimously 6-0.

IV. Executive Session

A motion was made by Carrie Patterson to dismiss for Executive Session for the purpose to discuss negotiations to purchase, dispose of, or lease property. The motion was seconded by Jason Evans.

Motion carried unanimously 6-0. All present members of the Downtown Development Authority met in Gallery A for Executive Session along with City Center Property Manager Jennifer Archer, City Administrator Phil Higgins, DDA Clerk Alison B. Smith.

A motion was made by Carrie Patterson to close Executive Session and reconvene to regular session. The motion was seconded by Rachel Mooney. Motion carried unanimously 6-0.

V. Consider Setting Monthly Date for Future Meetings

City Administrator, Phil Higgins, proposed designating the fourth (4th) Tuesday of each month to be the established Downtown Development Authority meeting date should there be items to discuss. In the event no items are presented for discussion, the meeting will be cancelled for the month. All members present agreed that this date would align with their schedules. A motion was made by Rachel Mooney to designate the fourth Tuesday of each month to be the DDA meeting date should meetings be necessary. The motion was seconded by Shakeeb Ali and carried unanimously 6-0.

VI. City Center Update

City Center Property Manager, Jennifer Archer advised that Tijone would be replacing the vacant spot where Lily Rose once leased. Matty Lee Hair would be replacing the vacant spot where Good Vibes once leased. Country Financial would be replacing the vacant spot that Salon AF once leased. Simple Man has started work on their space. 21st Amendment is no longer going to lease the space they originally contracted. This space will be divided into two spots. One will be white boxed for future tenant. The other space already has a potential tenant inquiring.

City Administrator, Phil Higgins advised that the new Police Department and Municipal Court are still on target to open in late February/early March of 2026. We also plan to close within the next

few weeks on the single-family lots. Multi-family lots are expected to be closing in December 2025.

IX. Adjournment

A motion was made by Carrie Patterson and seconded by Jason Evans to adjourn the meeting. The motion carried unanimously 6-0.

Approved this 28th day of October, 2025.

David Leathers, Downtown Development Authority Chairman

Kelly Lamb, Downtown Development Authority

Jason Evans, Downtown Development Authority

Carrie Patterson, Downtown Development Authority

Shakeeb Ali, Downtown Development Authority

Rachel Mooney, Downtown Development Authority

Whitney Barnhart, Downtown Development Authority

Attest:

Clerk, Alison B. Smith