



**City of Cumming Downtown Development Authority
Regular Meeting
July 28, 2026**

I. Call to Order and Pledge of Allegiance – Kelly Lamb, Vice Chair

The Downtown Development Authority of Cumming held a Regular Meeting on Tuesday, July 28, 2026, at 6:00 pm. The meeting was held on the second floor, Gallery B of City Hall located at 100 Main Street, Cumming, Georgia 30040. The purpose of the meeting was to consider matters as set forth in this agenda. All interested persons were invited to attend.

Present for the meeting were City Administrator Phil Higgins, Downtown Development Authority Members, Kelly Lamb, Carrie Patterson, Jason Evans, Rachel Mooney, Shakeeb Ali, and Whitney Barnhart, incoming member Frank Smith, DDA Attorney Kevin Tallant with Tallant Howell Law Firm, and City Clerk Alison B. Smith. All members and guests pledged allegiance to the American flag at the start of the meeting.

II. Swearing - In of New DDA Member

City Administrator, Phil Higgins, read the oath to new DDA member, Frank Smith. Mr. Smith swore to uphold the duties defined in the oath.

III. Adoption of Previous Meeting Minutes

Kelly Lamb requested a motion to adopt the previous meeting minutes. A motion was made by Rachel Mooney and seconded by Jason Evans to adopt the minutes from the June 23, 2026, DDA Meeting. The motion carried 6-0.

IV. Consider Agenda for Adoption

Kelly Lamb advised that an amendment was required to the agenda to include the appointment of the new DDA Chairman. Item 9 would be moved to Item 10 with Item 9 being the new

appointment item. A motion was made by Frank Smith and seconded by Jason Evans to adopt the amended agenda for the July 28, 2026, meeting. The motion carried 6-0.

V. Executive Session

Kelly Lamb asked City Administrator, Phil Higgins, if Executive session was required. Administrator Higgins advised Executive Session was not required.

VI. Discussion of DDA Bylaws

Administrator Higgins provided a version of the bylaws established from feedback of prior samples. Due to a new member joining the DDA and an additional member not having time to review, A motion was made by Carrie Patterson to table a vote on the bylaws. The motion was seconded by Frank Smith and carried 6-0.

VII. Discussion of DDA Enhancements and Strategic Plans

Administrator Higgins discussed Enhancement and Strategic Planning Recommendations and advised members that meetings and retreats must comply with Open Meetings Act. All members agreed that additional planning and scheduling for a retreat would be beneficial and would revisit the item at the next meeting.

VIII. City Center Update

City Center Property Manager, Jennifer Archer, presented the following updates for the Cumming City Center.

- Tavern on the Green is hoping to launch a VIP Friends and Family event on August 28/29.
- Simple Man is still awaiting Health Department and Department of Revenue certifications.
- Pieces and Peaches has officially moved to the new location.

City Administrator Higgins advised that the residential housing is moving as planned.

IX. Appoint New DDA Chairman

A motion was made by Jason Evans to appoint Rachel Mooney as the new DDA Chair. The motion was seconded by Carrie Patterson and carried 6-0.

X. Adjournment

No additional matters were presented for discussion. A motion was made by Whitney Barnhart and seconded by Carrie Patterson to adjourn the July 28, 2026, meeting. The motion carried 6-0.

Approved this _____ day of _____, 2026.

Kelly Lamb, Downtown Development Authority

Jason Evans, Downtown Development Authority

Carrie Patterson, Downtown Development Authority

Shakeeb Ali, Downtown Development Authority

Rachel Mooney, Downtown Development Authority

Whitney Barnhart, Downtown Development Authority

Frank Smith, Downtown Development Authority

Attest:

Clerk, Alison B. Smith